

**Scott County School District 2
School Board of Education Meeting
Central Office Board Room
375 East McClain Avenue
Scottsburg, IN 47170**

**Board Minutes
March 8, 2016**

Executive Session - 5:00 p.m.

- I. IC 5-14-1.5-6.1 For discussion of strategy with respect to (2)(D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties;(3) assessment, design, and implementation of school safety and security measures, plans, and systems.;5) to receive information about and interview prospective employees.

The Executive Session began at 5:00 p.m. with Dr. Slaton and all members of the Board present with the exception

of Mr. Mays. Mrs. Lori Croasdell joined the meeting briefly. There was no subject discussed other than that specified on the agenda. Executive Session adjourned at 6:12 p.m.

Regular Board Meeting - 6:00 p.m.

- I. Call to Order
Mr. Kendall called the meeting to order at 6:13 p.m.
- II. Pledge of Allegiance
- III. Recognition of Visitors
- IV. Superintendent's Report
 - A. [Elementary Sports Proposal](#)
[Elementary Sports 2016-2017 Calendar](#)
Elementary Basketball Coordinator, B.J. Best, shared a detailed plan to expand the elementary sports program with the Board. He answered questions about who would handle coaches, officials, scheduling practices, and distributing uniforms. Custodial help will be handled the same as as it is for AAU, etc. Mr. Best noted that they will not be paying for officials so there should be enough money generated to cover the cost for custodians. Mr. Kendall questioned running track and cross country in the same season.

Mr. Best will check with coaches and look into possibly changing that. There was discussion about whether physicals would be required for these elementary sports and if there would be grade and behavior requirements. Elementary principals will work out a plan to check grades and behavior more often and try to use these requirements as incentives for students who want to participate rather than as a punishment. All elementary schools will be consistent in this practice. Mr. Moore thanked Mr. Best for the time he took to develop this plan.

- B. [SES Transitional First Grade Classroom “A Gift of Time” Presentation](#) [Kindergarten Checklist](#)
SES Assistant Principal Jordan Warner and Principal Deb Yost, proposed the implementation of a transitional first grade classroom at Scottsburg Elementary for the 2016-2017 school year. Ms. Zollman and Mrs. Routt were in attendance as teachers who would be involved. Mr. Warner stated that other schools have provided very positive feedback about this type of classroom. The transitional classroom is a step-up from kindergarten but not quite first grade. It provides students with the gift of additional time to develop skills necessary to be successful in first grade. This is a great option for students who are not fully ready for first grade but don't necessarily need to be retained for another full year of kindergarten. Transitional first grade students will become full time first graders the following school year. Studies have shown that students who have completed the transitional first grade program go on to be successful first grade students the following year. Parents of incoming kindergarten students will get expectation packets at the beginning of the year and with each report card. The packet will include a checklist of skills that should be mastered prior to first grade and will forewarn parents if their students may need to be retained or placed in the transitional classroom. Parents will be required to sign a form agreeing to their child being placed in this class and signifying that they understand how the class will work. This plan will not affect class size for other classrooms. The Board asked to be kept informed about how the program works and whether or not it is deemed successful. Mr. Kendall wanted to be assured that parents are contacted early in the year to give them notice that their child is in danger of either being retained or being placed in the transitional class. Dr. Slaton recommended approval of the transitional classroom. Mrs. Roberts made a motion to approve, seconded by Mrs. Soloe. Motion carried 4-0.
- C. School Improvement Plans
Updated School Improvement Plans were provided for the Board's review. Dr. Slaton stated that building Principals could attend the meeting in April to address specific questions if needed.
- | | |
|---|--|
| 1. Scottsburg High School | 4. Johnson Elementary School |
| 2. Scottsburg Middle School | 5. Lexington Elementary School |
| 3. Scottsburg Elementary School | 6. Vienna-Finley Elementary School |
- D. SSU Separation Update
Dr. Slaton reported that he is awaiting a response to the proposed Separation Agreement which has been submitted to the SSU Co-op.
- E. [Capital Projects Plan Update](#)
Dr. Slaton provided the 2016 Capital Projects plan which was compiled in collaboration with building principals, Ms. Sparkman and Mr. Riley. He noted that it is a compilation of those plans across all of the different funding sources, including the bonds that still have balances, the remaining balance in spare CPF,
- and the 2016 safety grant (a matching grant) so that the Board and administration can begin to strategize. He stressed that this is just a guide for 2016 as there will be unforeseen things that arise that can't be predicted and adjustments may have to be made. The Board will be made aware of those issues when

they

arise.

F. [Special Services Homebound Report](#)

The Homebound Report listed five students currently receiving homebound services.

V. Consideration of Modification to the Agenda and Approval

Dr. Slaton asked permission to add one field trip request to the agenda. Mrs. Roberts made a motion to approve the agenda with the modification. Mrs. Soloe seconded and motion carried 4-0.

VI. Consideration of Board Minutes

Mrs. Soloe made a motion to approve minutes from the [February 22, 2016](#) Executive Session, the [February 23, 2016](#) Board meeting, the [February 29, 2016](#) Executive Session, and the [March 3, 2016](#) Executive Session as presented. Mr. Moore seconded and motion carried 3-0 (Mrs. Roberts did not vote because she was not in attendance at one of the meetings.)

VII. Financial Considerations

A. [Expenditure Summary](#)

B. Payroll Claims [February 25, 2016](#)

C. Regular Claims

1. [February 15-18, 2016](#)

2. [February 19-29, 2016](#)

3. [March 8, 2016](#)

D. Permission to Prewrite Claims through March 31, 2016

Mrs. Roberts made a motion to approve all claims and prewriting claims through March 31, 2016. Mr. Moore seconded and motion carried 4-0.

E. [Monthly Financial Report](#)

Ms. Sparkman provided the monthly financial report. Mrs. Roberts asked why there was a rise in the year-to-date amount for certified salaries. Ms. Sparkman will check into this and report her findings to the Board.

F. Permission to Compensate Board Clerk

Dr. Slaton recommended paying the Board Clerk \$100 per meeting rather than using comp time or time and a half in order to align with how the previous clerk was compensated. Mr. Moore made a motion to approve,

seconded by Mrs. Soloe. Motion carried 4-0.

G. [2016 Budget Update and Summary](#)

Ms. Sparkman provided an update and summary of the 2016 budget.

H. Permission to Purchase/Renew

1. [Lewis Kappes Invoice](#) \$2,618.90

Mrs. Roberts made a motion to pay the Lewis Kappes Invoice. Mrs. Soloe seconded and motion carried 4-0.

2. [Insurance Renewal Service Proposal](#) - **tabled 3-8-16**

Ms. Sparkman provided a proposal for the Henriott Group to review the district's property,

liability,

and workers compensation insurance. She stated that the cost for these policies is approximately 375,000 per year. The group would complete a gap and coverage analysis, conduct the RFP process and provide counsel for between \$5,000 - \$6,000. Ms. Sparkman added that the policy renewal is in August and she felt it was perfect timing to do this. She stated that this company has experience with several school districts and recently saved about \$20,000 for Scott 1, who spoke very highly of them. The Board asked that other proposals to be sought prior to approval. Mrs. Roberts made a motion to table seconded by Mr. Moore. Motion to table carried 4-0.

I. Permission to Accept/Award Quotes

1. [Baseball Field Irrigation Quote](#)

Dr. Slaton provided a quote from Sunshine Irrigation for \$6,250 to complete the baseball outfield irrigation project which will be funded through the 2016 athletic CPF.

2. [Soccer Field Bermuda Sprig Planting](#)

Dr. Slaton provided a quote for \$5,000 from Mid-South Baseball to sprig the soccer field at SHS along with a quote of \$4,500 from Mr. Chris Rosio for the care and treatment of the SHS soccer field. Mr. Rosio will take the bermuda sprigs from planting to playable and will also train our staff in how to maintain the fields once they are playable. This project is to be funded through the 2016 athletic CPF. Mrs. Roberts made a motion to accept quotes. Mrs. Soloe seconded and motion to accept carried 4-0. Mr. Moore made a motion to award the quotes to Sunshine Irrigation, Mid-South, and Mr. Rosio. Mrs. Soloe seconded and motion carried 4-0.

3. SHS Water Heater Replacements

a. [Dunlap & Company \\$11,900](#)

b. [HFI Mechanical & Building Solutions \\$17,770](#)

Dr. Slaton and Mr. Riley notified the Board on March 4, that the water heater at SHS

quit

completely and that they would need to replace it over the weekend in order to be able to

have school on Monday. They recommended the quote of \$11,900 from Dunlap & Company to replace two water heaters. This will be funded through the 2016 SHS CPF. Mrs. Roberts made a motion to accept quotes, seconded by Mrs. Soloe. Motion carried 4-0. Mrs. Roberts made a motion to award the quote to Dunlap.

Mrs

Soloe seconded and motion carried 4-0.

4. [SMS Fishbowl Furniture Project Quote](#)

[NJPA Information Sheet](#)

Dr. Slaton recommended approval of the Scottsburg Middle School Fishbowl Redesign Project

and

provided a letter from Ms. Nass, the quote from the company, and information from the National Joint Powers Alliance confirming that our membership in that alliance assures that these

products

have already been competitively bid and KI is awarded contracts. This will be funded through the 2016 SMS CPF. Mrs. Soloe made a motion to approve, seconded by Mr. Moore. Motion carried

4-0.

J. ECA Budget Reports

1. [ECA Budget Report](#)

Dr. Slaton provided the ECA Budget report as requested by the Board. Mr. Moore suggested having the next athletic director consider making changes to the C games since very little money is made from those games. He suggested not charging or trying to schedule them on Saturday afternoons prior to JV or varsity games. Mrs. Roberts thanked Dr. Slaton for all of the time taken to compile this information for the Board.

K. Permission to Apply as Summer Feeding Program Sponsor

Dr. Slaton asked permission to have Mrs. Peterson pursue the necessary application and paperwork to be a Summer Feeding Program Sponsor.

L. Permission for Scott Borden to spend up to \$50,000 annually for new leased staff devices

Dr. Slaton asked permission to allow Mr. Borden to spend up to \$50,000 annually for new leased staff devices. He explained that Mr. Borden is trying to get the teacher devices on a 4 year lease plan similar to the students. He stated that the rumor is that Apple is going to announce a new MacBook Pro this month and once they do that they will drop the pricing on the current MacBook Pro enabling us to save a lot of money if we are able to jump on the deal quickly. (They normally sell what is left of their stock in less than a week.) This could potentially save over \$10,000. Mr. Moore made a motion to approve, seconded by Mrs. Soloe. Motion carried 4-0.

VIII. Operations

A. Personnel Recommendations

1. Resignation(s)

a. [Vince Schroeder - SHS Wrestling Coach](#)

2. Certified Staff Recommendation(s)

a. [Jamie Lowry - SCSD2 Athletic Director](#)

(Including having Mr. Lowry with Mr. Rabe 2 days per week for 10 weeks beginning the week after spring break. There is money set aside for athletic event supervision which could fund this.)

b. [Chris Routt - JES Principal](#)

3. Support Staff Recommendation(s)

a. [Christopher Spencer - Substitute Contract Bus Driver](#)

4. ECA Staff Recommendation(s)

a. [E.J. Smith - Volunteer SMS Baseball Coach](#)

b. [Mike Atha - SMS Volunteer Baseball Coach](#)

c. [Joe Martin - SMS Volunteer Softball Coach](#)

d. [Jeff Baker - SMS Volunteer Softball Coach](#)

- e. [Jim Hutton - SMS Volunteer Track Coach](#)
- 5. Transfer(s)
 - a. [Sarah Collins - from SHS 4 Hour Cook to SHS 5 Hour Cook](#)
- 6. Professional Leave Request(s)
 - a. [Jordan Warner, Heather White, & Kristin Nass - Harmony Conference, French Lick, IN April 7-8](#)
- 7. Field Trip Request(s)
 - a. [SHS Zoology Class - Louisville Zoo, Louisville, KY, April 12](#)
 - b. Model United Nations - Model UN Illinois Conference, Urbana Illinois, Mar. 11-13 - added 3-8-16**
- 8. [Permission to Post](#)
 - a. SHS Winterguard Director (2016-17)
 - b. SHS Winterguard Asst. Director (2016-17)
 - c. SMS Winterguard Director (2016-17)
 - d. SMS Winterguard Asst. Director (2016-17)
 - e. SHS Boys' Varsity Asst. Basketball Coach (2016-17)
 - f. SHS Girls' Varsity Asst. Basketball Coach (2016-17)
 - g. SHS Boys' Freshman Basketball Coach (2016-17)
 - h. SHS Girls' Freshman Basketball Coach (2016-17)
 - i. SMS 8th Grade Boys' Basketball Coach (2016-17)
 - j. SMS 8th Grade Girls' Basketball Coach (2016-17)
 - k. SMS 7th Grade Boys' Basketball Coach (2016-17)
 - l. SMS 6th Grade Boys' Basketball Coach (2016-17)
 - m. SMS 6th Grade Girls' Basketball Coach (2016-17)
 - n. SHS 8th Grade Boys' B-Team Basketball Coach (2016-17)
 - o. SHS 8th Grade Girls' B-Team Basketball Coach (2016-17)
 - p. SHS 7th Grade Boys' B-Team Basketball Coach (2016-17)
 - q. SHS 6th Grade Boys' B-Team Basketball Coach (2016-17)
 - r. SHS 6th Grade Girls' B-Team Basketball Coach (2016-17)
 - s. Elementary Boys' Basketball Coordinator (2016-17)
 - t. Elementary Girls' Basketball Coordinator (2016-17)
 - u. SHS Athletic Ticket Aide (2016-17)
 - v. SHS Boys' Varsity/JV Cheer Coach
 - w. SHS Girls' Varsity/JV Cheer Coach
 - x. SHS Freshman Cheer Coach
 - y. SMS 8th Grade Cheer Coach
 - z. SMS 7th Grade Cheer Coach
 - aa. SMS 6th Grade Cheer Coach
 - bb. SHS Cheerblock Sponsor
 - cc. SHS Varsity Wrestling Coach
 - dd. SHS Asst. Varsity Wrestling Coach
 - ee. SMS Wrestling Coach
 - ff. SMS Football Coach

- gg. Scott 2 Football Asst. Coaches (5)
- hh. SHS 4 Hour Cook
- ii. SHS Social Studies Teacher

Slaton Mrs. Roberts made a motion to approve all personnel items. Mr. Moore seconded and motion carried 4-0. Dr. Slaton congratulated Mr. Lowry and Mr. Routt on their new positions. Mrs. Roberts added that there were great candidates for both positions and the Board wanted to thank everyone who applied and state that they really appreciate all of the great people we have at Scott 2.

IX. Facilities

A. Permission to Waive Fees

1. [A Taste of Scott County](#)

The Court Appointed Special Advocates of Scott County asked to have their annual fundraiser, *A Taste of Scott County*, in McClain Hall. This group works with abused and neglected children in Scott County.

2. [Scott County EMS Practical Skills Test](#)

SHS Teacher Tammy Davis asked to use SMS for the EMS practical skills test that she has supervised for the past several years.

Dr. Slaton recommended waiving rental fees for both events as they benefit many of our students.

Mrs. Roberts made a motion to approve, Mrs. Soloe seconded and motion carried 4-0.

X. Other Business

A. FYI

Dr. Slaton asked everyone to keep these employees in their thoughts and prayers: New Tech Secretary, Tom Harlow, after the loss of his sister unexpectedly in late February; JES Teacher Flossie McGannon who lost her sister last week after a long illness; and LES Secretary Debbie Gibson and former teacher/current coach Mark Bridgewater who lost their father this week. This was also LES Teacher Amanda Judd 's grandfather.

Dr. Slaton announced that the SHS Senior Academic Honors Program had been rescheduled for May 4 and that the first elementary National Honor Society induction would be at SES on March 9 at 1:30 p.m.

XI. Adjourn

Mrs. Roberts made a motion to adjourn at 7:35 p.m. Mrs. Soloe seconded and motion carried 4-0.

Jason Kendall, President

Christy Roberts, Secretary

Ron Moore, Member

Andrea Soloe, Member