

**Scott County School District 2
School Board of Education Meeting
Central Office Board Room
375 East McClain Avenue
Scottsburg, IN 47170**

**Board Minutes
August 23, 2016**

Executive Session - 5:00 p.m.

IC 5-14-1.5-6.1 For discussion of strategy with respect to (5) receive information about and interview prospective employees.

The Executive Session began at 5:00 p.m. with all members present along with Dr. Slaton and Mr. Rose. There was no subject discussed other than that specified on the agenda. The Executive Session adjourned at 6:05 p.m.

Regular Board Meeting - 6:00 p.m.

- I. Call to Order
Mr. Kendall called the Regular meeting to order at 6:10 p.m.
- II. Pledge of Allegiance
- III. Recognition of Visitors
- IV. Superintendent's Report
 - A. [ACT Score Report- SHS](#)
Dr. Slaton announced that SHS had an overall higher percentage of students ready for college level coursework than the state averages in the five tested areas of English College Composition, College Algebra, College Social Science, College Biology, and the final category of "Meeting All Four" on the recent
ACT Score Report.
 - B. VFES K Club Honor Club (Kiwanis)
Dr. Slaton congratulated the VFES K Club for being recognized as an Honor Club during their very first year. Mr. Al Riggle and Mr. Eric Mullins are the Kiwanis advisors with Mrs. Tiffany Barrett, Mrs. Tammy Staser and Mrs. Katie Sawin serving as the school advisors. Dr. Slaton added that they were only one point away from being a distinguished club, which is phenomenal for their first year. There were five schools recognized state-wide with 2 being recognized as distinguished and 3 honors clubs. K-Kids is the

youngest member of the Kiwanis family. The first K-Kids Club in Scott County was chartered at Vienna-Finley Elementary School in February, 2016. There were over 42 student members in their inaugural year who participated in service activities around the Vienna-Finley and Scott County community. Mrs. Barrett and Mrs. Sawin were in attendance and Mrs. Barrett congratulated Mrs. Sawin for doing such a great job with the club. Mr. Moore stated that he attended the charter ceremony and it was very impressive.

C. [Virtual School Report](#)

Dr. Slaton shared the Virtual School Report.

D. [Staff Exit Survey](#)

The Virtual School report as of August 19th was provided for review along with the most recent staff exit surveys.

V. Consideration of Modification to the Agenda and Approval

Dr. Slaton asked permission to modify the agenda with these additions:

- 1) Jacob Dunn - Boys' Varsity Basketball Assistant Coach
- 2) Eric Richardson - Boys' JV Basketball Coach
- 3) Christian Evans - Boys' Freshman Basketball Coach
- 4) Removal of Item VIII A 3 d
- 5) Shelley Bartoch as Athletics and Transportation Secretary (change from 5.5 hours to 7.5 hours)

Mr. Mays made a motion to approve the agenda with modifications. Mrs. Soloe seconded and motion carried 5-0.

VI. Consideration of Board Minutes

Mr. Moore made a motion to approve the minutes from the [June 28, 2016](#) Board meeting as presented. Mrs.

Soloe

seconded and motion carried 3-0. (Mr. Mays & Mrs. Roberts were not in attendance at that meeting and did not vote.) Mrs. Roberts made a motion to approve the minutes from the [August 9, 2016](#) Board meeting as presented. Mrs. Soloe seconded and motion carried 4-0. (Mr. Kendall was not in attendance and did not vote.)

VII. Financial Considerations

A. [Expenditure Summary](#)

B. [Payroll Claims 8-11-16](#)

C. Regular Claims

1. [August 1 - 5, 2016](#)
2. [August 8 - 12, 2016](#)
3. [August 23, 2016](#)

Mrs. Roberts made a motion to approve all regular and payroll claims. Mrs. Soloe seconded and motion carried 5-0.

D. Permission to Accept/Award Quotes

1. VFES Stage Curtains- VFES CPF
 - a. [JW Associates \\$3,774](#)
 - b. [Kendall Stage Curtains \\$3,840](#)
 - c. [S & K Theatrical Draperies \\$2,270.30](#)
 - d. [Indianapolis Stage Sales \\$5,413.10](#)

2 VFES Cafeteria Tables- VFES CPF

a. [JW Associates](#) \$15,627.50 (10 tables)

b. [School Outfitters](#) \$6,358.77 (6 tables)

Dr. Slaton noted that Mrs. Barrett had allocated \$15,000 for 6 cafeteria tables and was planning to purchase 4 additional tables next year; however, since the total cost for 10 tables was only \$15,627, she would like to purchase all 10 tables. The curtain quotes came in much lower than the allocated \$6,000. Mrs. Barrett recommended awarding JW Associates for both the curtains and the tables as they are the only ones who put everything together, unload trucks and install everything in the right place. She also noted

that the tables have rubberized feet and a warranty and the curtain is fire retardant.

Mr. Mays made a motion to accept the quotes for both projects. Mrs. Roberts seconded and motion carried 5-0. Mr. Mays made a motion to award both projects to JW & Associates. Mrs. Soloe seconded and motion carried 5-0.

E. Permission to Purchase

1. [A Wish Come True \\$5,058.50](#)

This invoice is for fall guard outfits. The total cost \$10,117 with the Band Parents paying half the cost, leaving a balance of \$5,058.50 that Mr. Johnston asked permission to pay from his budget.

Mr. Mays made a motion to approve, seconded by Mrs. Soloe. Motion carried 5-0.

F. [Bank Reconciliation Summary](#)

G. 2017 Budget Report & Permission to Advertise

Ms. Sparkman stated that the 2017 Budget for the General Fund is a transparent status quo from last year

which continues to implement our current path of finding any possible cost savings as well as building a cash balance in a financially prudent way. The main driver of the success of this budget is the ADM, however enrollment is also the largest unknown factor going forward even though we are currently up over 40 students from last year. The budget was built on keeping tax rates within 3-5%, so no major changes in the property tax rate is anticipated. She stated that if we get what we are asking for in CPF we will be able to do 2-3 projects in the \$25-\$50,000 range. One project would be replacing the cafegymatorium floor at JES. Other funds (such as Debt Service, School Transportation and Bus Replacement) are also status quo with the goal to get us through the next fiscal year. She noted one change from the information distributed at the last meeting which was a reduction in debt service reducing that payment to \$163,000. She asked permission to advertise the budget. Mrs. Roberts made a motion to approve, seconded by Mr. Mays. Motion carried 5-0.

H. Permission to Proceed with 2016 Bond Issue

Dr. Slaton asked formal permission to proceed with the 2016 Bond Issuance of not more than 2 million dollars, stating that in order to keep tax rates flat and be able to do some much needed projects, with the most critical being the HVAC system at SHS. He stated that they would like to plan to do this work during the summer of 2017 and that a formal project hearing will be held in September. Mrs. Roberts made a motion to approve, seconded by Mrs. Soloe. Motion carried 5-0.

I. [Permission to Hire Kovert Hawkins](#)

Dr. Slaton recommending the architect firm of Kovert Hawkins to assist with the 2016 bond issuance

and project stating that the Board had vetted 3 different firms in the spring and chose Kovert Hawkins. Mr. Moore made a motion, seconded by Mrs. Soloe. Motion carried 5-0.

- J. [Data Breach Information](#)
Dr. Slaton shared options provided by Mr. Bukowski to increase the amount of cyber data breach coverage for the District. His recommendation was to go with \$2,000,000 cyber liability limit and cyber deception for a cost of \$7,113 per year. Mrs. Roberts made a motion to approve, seconded by Mr. Moore. Motion carried 5-0.

VIII. Operations

A. Personnel Recommendations

1. Resignation(s)
 - a. [Giscard Ciney - SHS Boy's Varsity Asst. Soccer Coach](#)
 - b. Brenda McNeely - VFES 3 Hour/185 Day Custodian (effective 8-11-16)
 - c. [Bobby Doriot - SMS Computer Club Sponsor](#)
2. Certified Staff Recommendation(s)
 - a. [Sara Salas - VFES Kindergarten Teacher](#)
 - b. [Sarah Broady - VFES 3rd Grade Teacher](#)
3. Support Staff Recommendation(s)
 - a. [Allyson Gaffney - 8 Hours Per Day from 7 Hours](#)
 - b. [Taylor Keith - SHS 5.5 Hour Custodian](#)
 - c. [Ellen Owens - VFES 5.75 Hour Instructional Aide](#)
 - d. [Dan McDonald - SMS 5.75 Hour Supervision Aide - removed 8-23-16](#)
 - e. Shelley Bartoch as Athletics and Transportation Secretary to 7.5 Hours **-added 8-23-16**
4. ECA Staff Recommendation(s)
 - a. [Jennifer Sterk - SHS Math Academic Coach](#)
 - b. [Melissa Lyles - SHS Senior Class Co-Sponsor](#)
 - c. [Robert Deirth - SHS Academic Team Coordinator](#)
 - d. [Lori Croasdell - SHS SADD Co-Sponsor](#)
 - e. [Elementary Volleyball Volunteer Coaches](#)
 - f. [Lisa Schulze - SHS Cheerblock Sponsor](#)
 - g. [Jeremy Powers - SHS Science Olympiad Co-Sponsor](#)
 - h. [Jacob Dunn - Boys' Varsity Basketball Asst. Coach - added 8-23-16](#)
 - i. [Eric Richardson - Boys' JV Basketball Coach - added 8-23-16](#)
 - j. [Christian Evans - Boys' Freshman Basketball Coach - added 8-23-16](#)
5. Transfer(s)
 - a. [Lindsey Cazares from VFES Kindergarten to VFES 5th Grade](#)
6. Professional Leave Request(s)
 - a. [Marc Slaton - ISBA/IAPSS Fall Conference, Indianapolis, IN, Sept. 25-26](#)
 - b. [Caroline VanGosen - FFA LDW, Trafalgar, IN, Sept. 9-11](#)
 - c. [Mandi Wade - Minds In Motion, Louisville, KY, Sept. 15-16](#)

- d. [Tiffany Barrett - IASP Fall Principal's Conference, Indianapolis, IN, Nov. 20-22](#)
 - e. [Nancy Flesher \(V4\) - Medical Leave](#)
 - f. Mike Dowd (F2) - Medical Leave
 - g. Will Napier - Medical Leave
 - h. [Caroline VanGosen - Maternity Leave \(Approximately Mar 1 - Jun 5\)](#)
 - j. [Dustin Marshall - ICASE, Indianapolis, IN, Oct. 6-7](#)
 - k. [Rorie Lizenby - CTE Conference, Indianapolis, IN, Sept. 23-24](#)
 - l. [Shawna Slaton - 2016 ILF Annual Conference \(Indiana Library Federation\), Indianapolis, IN, Nov. 8-10](#)
7. Field Trip Request(s)
- a. [FFA - State LDW, Trafalgar, IN, September 9-11](#)
 - b. [FFA - UK Field Day, Lexington, KY, Apr. 19-20](#)
(NOTE: This field trip was originally approved on 6-14-16 for Apr. 20th only. Ms. VanGosen is now asking permission to spend the night of Apr. 19 & return on the 20th)
8. [Permission to Post](#)
- a. SHS Boys' Varsity Assistant Soccer Coach
 - b. VFES 3 Hour/185 Day Custodian
 - c. SMS Computer Club Sponsor
 - d. SHS Ag Teacher Leave (approx. Mar - end of school)

Mrs. Soloe made a motion to approve all all personnel items with the one removal and 4 additions. Mr. Moore seconded and motion carried 5-0.

IX. Curriculum, Instruction & Grants

A. Permission to Apply for 2016-17 Scholar Success Grant

Mrs. Mount asked permission to apply for a grant through the Indiana Commission for Higher Education which could provide approximately \$750 to help senior 21st Century Scholars get their Scholar Success Program completed in a timely manner. Beginning with the class of 2017, full completion of the Scholar Success Program is required (along with GPA & demonstrated financial need) for Scholars to receive full tuition at an Indiana post-secondary institution. These funds will be used to provide in-depth college visits which is one of the Scholar Success Program activities. Mrs. Roberts made a motion to approve, seconded by Mr. Mays. Motion carried 5-0.

X. Policy

A. [Title I Complaint Procedure](#) - Second Reading

Mr. Mays made a motion to approve the second reading of the Title I Complaint Procedure Policy. Mrs. Roberts seconded and motion carried 5-0.

B. Volume 28, No 2, Bylaws & Policy Revisions - Second Reading

- 1. [Policies 0122-0123-2271-2421-5460-5461-2510-6152-5200-5540-5840-6111-8510-8531 8540-8606](#)
- 2. [Bylaw 0144.3 & Policies 6220-6111-6112-6114-6116-6320-6325-6460-6550-7300-7310-7450 & 8500](#)
- 3. [Administrative Guidelines AG 2260F-3421-4421-5540A-5840A5840B & 9270](#)

Mrs. Roberts made a motion to approve the second reading of Volume 28, No. 2, Bylaws & Policy revisions. Mr. Mays seconded and motion carried 5-0.

C. [Elementary Extra-Curricular Academic Eligibility](#) - Second Reading

Dr. Slaton recommended approval of the Elementary Extra-Curricular Academic policy stating that it

would

be piloted this year with 5th grade basketball only. He added that he would like to be able to provide information about the policy at the upcoming athletics meeting for parents. Mr. Kendall stated that the

only

issue he had was not allowing a student to play if they were to bring up the grade during the penalty week and sit out practice that week. Mr. Rose stated that it had been his experience that students often miss practices anyway and then show up and want to play in the games, so missing practice isn't always seen

as

a penalty. He added that there is no perfect solution and they would like to pilot this policy and make adjustments as needed. He stated that it has been discussed at length and they do want to prepare kids

for

middle school where if you don't have the grades, you don't play. Mrs. Roberts made a motion to

approve,

seconded by Mrs. Soloe. Motion carried 5-0.

Mr. Kendall mentioned that he had heard some talk that our varsity basketball coaches wanted to restructure the elementary basketball program to take some of the more advanced players out, making a team or teams to compete in regional tournaments while still having the elementary program like we have had for everyone else. While no formal board action was taken, it was mentioned that if this was in fact

true,

then the travel team should still be held to the same academic standards as the school 5th grade teams because they are playing and representing Scott County School District 2.

D. [Bed Bug Policy](#) - First Reading

Dr. Slaton provided the Bed Bug Policy for a first reading stating that it was consistent with policies of

other

schools around the state.

XI. Other Business

A. [Thank You Card](#)

The Board received a thank you card from SES Title I Tutor Diane Lord for remembrances sent after the loss of her sister.

B. Likelihood of an early meeting in September

There was discussion about whether to add a meeting in September to prevent the long gap between meetings. Plans were made to tentatively meet on September 6th and 20th and to have a short budget hearing only on the 27th if needed.

Mr. Moore thanked several people:

- John Napier for keeping the grass looking as good as it does during all of the recent rain.
- The staff members who were re-aligned shortly before school started, adding that though it needed to

happen to meet the needs of our students, it was difficult and those who were affected dealt with it with class and with the students' best interest in mind.

- The Special Education Department and Director Dustin Marshall for how well the special education department is running. Mrs. Barrett and Mrs. Sawin added that the resources available are so much better than what were available in the past, citing that speech is now offered twice a week rather than once every 3 weeks and that the occupational therapists have helped with many behavioral problems already this year.
- Dr. Slaton, Mr. Rose and all Scott 2 employees for getting the school year off to a great start.

Dr. Slaton thanked Mrs. Barrett and her staff for dealing with all of the last minute turnover at Vienna-Finley so well.

Mr. Kendall voiced some concern about a couple of remarks on recent employee exit surveys regarding the need to improve student attendance at the high school level.

Dr. Slaton noted that September 16 is ADM day and so far enrollment numbers are healthy in comparison to last year.

XII. Adjourn

Mrs. Roberts made a motion to adjourn at 6:55 p.m., Mrs. Soloe seconded and motion carried 5-0.

Jason Kendall, President

Josh Mays, Vice President

Christy Roberts, Secretary

Ron Moore, Member

Andrea Soloe, Member