

**Scott County School District 2
School Board of Education Meeting
Central Office Board Room
375 East McClain Avenue
Scottsburg, IN 47170**

**Board Minutes
December 13, 2016**

Executive Session - 5:00 p.m.

IC 5-14-1.5-6.1 For discussion of strategy with respect to: (3) the assessment, design, and implementation of school safety and security measures, plans, and systems; (6) any individual over whom the governing body has jurisdiction, and (9) a job performance evaluation of individual employees.

The Executive Session began at 5:00 p.m. with all members present along with Dr. Slaton. There was no subject discussed other than that specified on the agenda. The meeting adjourned at approximately 6:03 p.m.

Regular Board Meeting - 6:00 p.m.

I. Call to Order

Mr. Kendall called the meeting to order at 6:05 p.m.

II. Pledge of Allegiance

III. Recognition of Visitors

IV. Superintendent's Report

A. 5th Grade High Ability Prosthetic Hand Presentation

Dr. Slaton welcomed several fifth grade high ability students along with Mr. Ray Niehaus, Managing Director

of Innovation & Technology at the Mid-America Science Park, and Mrs. Stacy Doriot, Scott 2 High Ability Specialist. Mr. Rose explained that students in the advanced manufacturing class at SHS used 3D

printers

to make many of the components for the hands. The high ability students assembled the actual prosthetic

hands and through the Enabling the Future Organization, these hands will be shipped around the world to kids who need prosthetic hands! The new hand will allow them to grasp lightweight objects. Mr. Niehaus stated that this is the youngest group in the state of Indiana to do a project like this. He added that it was

a

pleasure working with all of the students and that he had witnessed a lot of learning going on in every school. Plans are for the students to be able to video conference with at least one of the recipients of the hands. Mr. Rose thanked Mr. Niehaus for making this exciting project possible for our students. The students demonstrated the hands and many of the things they had learned throughout the process. Students were Raeann Baker, Hayden Garten, Gabriel Hines, Sydney Mayer, Hailey Shafer, Emma Spaulding, Jason Tillison and Kaydee Unger.

B. [Homebound Report](#)

to

There are currently five students receiving homebound instruction due to medical situations and four due to behavioral issues.

C. School Improvement Plans

1. [Scottsburg High School](#)
2. [Scottsburg Middle School](#)
3. [Scottsburg Elementary School](#)
4. [Johnson Elementary School](#)
5. [Lexington Elementary School](#)
6. [Vienna-Finley Elementary School](#)

Dr. Slaton provided the School Improvement Plans for review stating that he would have the principals attend a meeting in January if there were questions. He added that the plans are revised annually, focusing mostly on goals and action plans, but totally rewritten every three years. Mr. Moore noticed several things that didn't appear to be correct. It was noted that some of this was due to not having the most recent SIP plans linked to the agenda which was a clerical error. Mr. Moore stated that he would like to see things we would like to improve on rather than just test data included in the plans, and that he would prefer a summary rather than such a large document. Mr. Rose explained that in order to be a Title I school they have to include a lot of things, but the document could be condensed for easier use by teachers and the Board. Mrs. Roberts asked how they determine if they are measuring up to the action plans and Mr. Rose answered that they look at what they have implemented, what they have accomplished, ISTEP and student growth to see if they are meeting goals. Mrs. Roberts asked if Dr. Slaton looked at the action plans and he stated that he did. Mr. Moore questioned if minutes were now being kept of School Improvement meetings and Dr. Slaton stated that they were. It was determined that the plans should be corrected/revised and brought back to the Board on January 10.

V. Consideration of Modification to the Agenda and Approval

Dr. Slaton asked permission to add:

- 1) Termination - Mike McCrady - JES 5.5 Hour Custodian
- 2) Permission to Post JES 5.5 Hour Custodian
- 3) Permission for Autumn Brown to student teach at SHS
- 4) Permission to Remove Request to Waive 15 Day Sub Pay Requirement

Mr. Mays made a motion to approve modifications to the agenda. Mrs. Soloe seconded and motion carried 5-0.

VI. Consideration of Board Minutes

Mrs. Roberts made a motion to approve minutes from the [November 15, 2016](#) Regular Board meeting, the

[November](#)

[21, 2016](#) Board Work Session, and the [December 6, 2016](#) Executive Session as presented. Mr. Mays seconded and motion carried 5-0.

VII. Financial Considerations

A. [Expenditure Summary](#)

B. Payroll Claims

1. [11-17-16](#)
2. [12-01-16](#)
3. [12-08-16](#)

C. Regular Claims

1. [Nov. 7-11, 2016](#)
2. [Nov. 14-18, 2016](#)
3. [Nov. 21-30, 2016](#)
4. [Dec. 13, 2016](#)

Mrs. Roberts made a motion to approve all payroll and regular claims. Mr. Mays seconded and motion carried 5-0.

D. Permission to Prewrite Claims thru 12-31-16

Mrs. Roberts made a motion to approve prewriting claims through December 31, 2016. Mr. Mays seconded and motion carried 5-0.

E. [Monthly Financial Report](#)

Ms. Sparkman announced that for the first time, possibly ever, the General Fund balance is over 2 million dollars. She added that the corporation is currently 1.3 million under what was appropriated in the budget and that enrollment is holding pretty steady.

F. [Permission to Raise Spending Amount Prior to Board Authorization](#)

Dr. Slaton and Ms. Sparkman asked permission to raise the spending amount that requires Board approval

from \$2,500 to \$10,000 stating that this would make paying bills and agenda management more efficient and would help projects to move along more quickly without having to delay until Board meetings for approval. A list of other school districts' policies which showed much higher amounts requiring Board approval was provided.

Mr. Mays questioned the administration being able to do a \$10,000 project without Board approval and with

nothing being in the minutes. Mrs. Roberts asked what Dr. Slaton considered a "project" to be, repairs, purchases, etc. She had concerns about transparency, stating that she did not feel there was full transparency now. She cited recent renovations to the boy's locker room in Meyer Gym that the Board

was

not aware of and asked what the total cost was for those renovations. Dr. Slaton stated that those renovations were a part of the Athletic CPF plan that the Board had and he would need to get the exact costs. He added that the improvements were made over a period of time and he had considered those as separate projects with none exceeding the \$2,500 limit allowed. Mr. Kendall stated that a lot of things are on the Athletic CPF list but most of the time the Board is aware when the are being done. Dr. Slaton

added

that the District has all kinds of projects, such as adding carpet to the girls locker room last year, and the administration team needs the authority to make some decisions without having their hands tied too

much.

Mr. Borden mentioned issues the IT department has with having to wait until the Board meets to approve some IT purchases for things like app's teachers have requested. Mr. Johanningsmeier added that it is also difficult with some grants when they have to wait for approval. Mr. Moore stated that in the past Dr. Slaton would email when there was an emergency or time crunch and the Board could approve something via email and officially approve it at the next meeting. Mr. Kendall acknowledged that his could be done for emergencies, but otherwise should be avoided due to legal implications.

Mr. Kendall agreed with the need for transparency but stated that in a corporation of this size he also understood the need to streamline the process. At the same time, it does give the opportunity to do projects

that the Board is not aware of by stacking smaller amounts here and there, which he added has not been the practice, it just happens that the timing of this request with the locker room project brought about this discussion. He suggested raising the amount to \$5,000 for a trial period of six months and reviewing it in July to determine if it is satisfactory. Mrs. Soloe agreed with this proposal stating that the Board members just want to be aware of what is being done.

Mr. Mays made a motion to raise the amount to \$5,000 effective January 1, 2017, for a trial period of six months with the Board to review it in July. Mrs. Soloe seconded and motion carried 3-2 with Mr. Moore and

Mrs. Roberts dissenting.

G. Permission to Purchase/Renew

1. [Paper Corporation \\$2,592](#)
2. [Kovert Hawkins \\$31,500](#)
3. [Wenger Corporation \\$3,351](#)
4. [Brayton Mendenhall \\$3,000](#)
5. [EdLeader21 Membership Renewal \\$4,000](#)
6. [Krueger International \\$9,060.15](#)
7. [Filewave \\$23,496](#)
8. [S & P Global Ratings \\$10,500](#)
9. [Ice Miller Legal Counsel \\$15,983.72](#)
10. [Therber & Brock \\$16,000](#)
11. [AdTec \\$3,960](#)

Mr. Mays made a motion to approve purchases/renewals. Mrs. Roberts seconded and motion carried 5-0.

H. Permission to Accept Quotes

1. JES Gym Paint (Top portion of gym)
 - a. [Carter & Mac's Painting Services \\$3,675](#)
(NOTE: It was noted that there was a typo on the agenda and the Carter & Mac quote was listed incorrectly as \$2,675. It was corrected at the meeting.)

- b. [Hick's Painting \\$3,600](#)
- c. [M. Smith Painting \\$3,100](#)

Mrs. Roberts made a motion to accept the quotes. Mrs. Soloe seconded and motion carried 5-0.

Mrs. Roberts made a motion to award the job to Melvin Smith. Mr. Mays seconded and motion carried

5-0.

- 2. Waste Disposal - **tabled**
 - a. [VIP Waste Disposal](#) \$1,092.79/mo
 - b. [Rumpke](#) \$598/mo
 - c. [Best Way Disposal](#) \$618/mo

Mr. Kendall stated that at the last meeting, after quotes were accepted, there were questions on contractual

things that needed clarification. The Board decided to throw out those quotes and start the process over, giving each company the opportunity to rebid with more specific information.

Mr. Moore stated that he felt the Board made a mistake in starting the quote process over and it was not right to do so. He added that he wondered why Rumpke and VIP lowered their quotes so much and Best Way's remained the same. Mr. Kendall said he agreed this was not a good situation, but that everyone was aware of the three quotes from the last meeting and everyone had the opportunity to rebid, with no one having an advantage over the others and no one else was allowed to bid.

Mrs. Roberts made a motion to accept the bids. Mr. Mays seconded and motion carried 5-0. The recommendation was to award to the low bidder, Rumpke. Mrs. Roberts made a motion to approve.

Mr. Mays stated that he was struggling with the situation and Mrs. Soloe stated that she thought at the last

meeting that the quotes would stay the same and the contracts would just be clarified. Mr. Kendall stated that since the Board asked for a rebid, at this point he felt they had to move forward with the current

quotes.

Ms. Michelle Stevens, Best Way Account Manager, stated that she wanted to voice her opinion that Best Way did have the lowest bid in the beginning and that they weren't requiring any type of contract. Mr. Kendall stated that since the bids were thrown out at the last meeting and the Board, unfortunately, did

not

specify that clarification to contracts was all they were asking for, they did have to go with the current bids and by law, the lowest quote.

Mrs. Roberts rescinded her motion to award to Rumpke. Dr. Slaton suggested that the Board seek legal counsel before making a decision. Mrs. Soloe made a motion to table, seconded by Mrs. Roberts.

Motion

carried 5-0.

- 3. Bus Cameras
 - a. [VEI Communications \\$2,649/per bus](#)
 - b. [Baltus Electronics \\$3,150/per bus](#)
 - c. Radio Engineering Industries \$2,200 per bus plus installation \$14,625
[Equipment](#) [Installation](#)

d. 24-7 - did not provide a quote

Currently our busses have two cameras, one in the front of the bus and one in the middle pointing to the back. These plans are for a four camera system, one in front, one in back, a dash cam in front of the bus and a stop arm cam to view violations. The first \$40,000 of this cost would be split between the 2016

Safety

Grant and the remains of the 2013 Safety Bond with the balance to be paid out of the Transportation

Fund.

Mr. Borden stated that this is a good opportunity to put the same system in each bus with a lot of nice features such as GPS which allows us to see the actual speed of the bus at specific times. He added that the front dash cam should also save money with our insurance company and that the stop arm camera would help identify people who run the stop arm in order for the police to become involved.

Mr. Riley stated that these cameras would be for route buses and corporation buses and that the best of the

old cameras will be put on the spare buses and mini buses. Mrs. Roberts asked how long information is stored on these cameras and Mr. Borden estimated approximately a month. Dr. Slaton stated that these cameras also have a feature that allows you to black out other faces/areas on the video in order that

parents

can actually view the video and see what their student does.

Mr. Borden added that we can add wi-fi to the buses later for \$30 a month and students would be able to do homework while on the bus.

Mrs. Roberts made a motion to accept the quotes seconded by Mrs. Soloe. Motion carried 5-0.

Mr. Mays made a motion to award the bid to Radio Engineering Industries (\$85,800 plus \$14,625 for installation). Mr. Moore seconded and motion carried 5-0.

I. Permission to Accept Bids

[Letter of Response to Bids](#)

1. [Koch Mechanical](#) [Proposal Form](#)
 - a. Base Bid- \$1,097,000
 1. Alternate #1 Cafeteria Air Handling Units- \$66,900
 2. Alternate #2 Office Air Handling Units- \$240,000
 3. Alternate #3 Kitchen Area Rooftop Units- \$66,500
 4. Alternate #4 Light Fixture Replacement- \$138,800
 - b. Breakout
 1. Water Chiller
 - a. York- \$103,000
 2. Temp Controls
 - a. Alterton- \$181,200
 1. Alternate #1- \$11,600

- 2. [Dunlap & Company](#) [Proposal Form](#)
 - a. Base Bid- \$956,000
 - 1. Alternate #1 Cafeteria Air Handling Units- \$76,000
 - 2. Alternate #2 Office Air Handling Units- \$231,000
 - 3. Alternate #3 Kitchen Area Rooftop Units- \$66,000
 - 4. Alternate #4 Light Fixture Replacement- \$281,000
 - b. Breakout
 - 1. Water Chiller
 - a. York- \$115,000
 - b. McWay- \$118,000
 - c. Train- \$122,000
 - 2. Temp Controls
 - a. Alterton- \$196,000
 - 1. Alternate #1- \$13,000
 - 2. Alternate #2- \$41,000
 - 3. Alternate #3- \$3,600
 - 4. Alternate #4- No Bid

Mr. Mays made a motion to accept bids, seconded by Mrs. Soloe. Motion carried 5-0.

J. Permission to Award Contractor

[2016 GOB \(2017 SHS HVAC Renovation\) Information for Board](#)

Mr. Jamie Lake provided the [bid tabulations from both bidders](#) explaining that there were base bids, alternates and break out bids to allow for flexibility on the chiller unit and temperature controls. His recommendation was Dunlap & Company with the lowest and most responsive and responsible bid in the amount of \$1,697.600 as follows:

Base Bid		956,000
Chiller	(York)	115,000
Temp Controls	(Alterton)	196,000
Alternate 1	(Cafeteria Air Handling Unit)	76,000
Alternate 1	(Temp Controls for Alternate)	13,000
Alternate 2	(Office Area Air Handling Units)	231,000
Alternate 2	(Temp Controls for Alternate)	41,000
Alternate 3	(Kitchen Area Rooftop Unit)	66,000
<u>Alternate 3</u>	<u>(Temp Controls for Alternate)</u>	<u>3,600</u>
TOTAL		1,697,600

This includes \$50,000 contingency within the base bid. With the project budget of approximately 1.8 million

this gives us a \$100,000 buffer. Alternate 4 is not within our budget at this time. We would like to revisit

the scope of work in Alternate 4 at a later time. He noted that there was an error with the Dunlap Bid as the base bid did not include the ceilings and they placed them instead in Alternate #4.

Mr. Mays made a motion to award the bid to Dunlap & Company. Mrs. Roberts seconded and motion carried 5-0.

VIII. Operations

A. Personnel Recommendations

1. Resignation(s)
 - a. [Debra Holmes - VFES School Nurse \(effective 12-9-16\)](#)
 - b. [Tammy Treadway - SES Destination Imagination Coach](#)
 - c. [Ann Schaeffer - VFES Spell Bowl Coach](#)
2. Certified Staff Recommendation(s)
 - a. [Josh Stigdon - SCSD2 School Attorney](#) (same contract as 2015)
3. Support Staff Recommendation(s)
 - a. [Crystal Simmons - SMS 4 Hour Cook](#)
 - b. [Diane Cannon - SES 3 Hour Cook](#)
 - c. [Rachelle Blaylock - SES 5.5 Hour Title I Instructional Assistant](#)
4. ECA Staff Recommendation(s)
 - a. [Shelby Hale - Volunteer SHS Swim Coach](#)
 - b. [Adam Flamion - Volunteer SHS Swim Coach](#)

5. Student Teacher Recommendation(s)
 - a. [Jessica Nichols - SMS Student Teacher](#)
 - b. [Autumn Brown - SHS Student Teacher](#) - added 12-13-16
6. Professional Leave Request(s)
 - a. [Katie Rose - Medical Leave \(effective Nov. 17- Jan. 3\)](#)
7. Permission to Post
 - a. School Nurse (posted 11-29-16-approved via email w/Board)
 - b. Destination Imagination Coaches (3)
 - c. VFES Spell Bowl Coach
 - d. JES 5.5 Hour Custodian - added 12-13-16
8. Termination - added 12-13-16
 - a. [Mike McCrady - JES 5.5 Hour Custodian](#) - added 12-13-16

Mr. Mays made a motion to approve all operations. Mrs. Roberts seconded and motion carried 5-0.

IX. [Permission to Waive 15 Day Sub Pay Requirement](#) - removed 12-13-16

X. Permission to Apply for WHAS Grant

Mr. Marshall asked permission to apply for the WHAS Grant which could be used for Occupational Therapy Sensory Supplies. Mr. Moore made a motion to approve, seconded by Mrs. Roberts. Motion carried 5-0.

XI. Other Business

A. [School Calendar 2017-18](#)

Dr. Slaton recommended approval of the 2017-18 School Calendar as presented noting that it was basically

a “mirror” of the 2016-17 calendar and adding that there will be a 3 week pay gap again, but the staff was notified of those gaps last year. Mrs. Soloe made a motion to approve, seconded by Mr. Mays. Motion carried 5-0.

B. [2017 Board Meeting Calendar](#)

A list of the 2017 Board meeting dates was provided. The meetings are scheduled for the 2nd and 4th Tuesdays with the exception of March and December when there is just one meeting due to breaks, September when they will be on the 1st and 3rd Tuesdays to meet budget deadlines, and October when they will be on the 1st and 4th to avoid the break. Meetings are scheduled in each of the school buildings throughout the year with one meeting to be held at the Mid-America Science Park. Dr. Slaton also reminded

the Board members who were just re-elected to remember to take their oath of office as required by law.

C. [Thank You Cards](#)

Dr. Slaton shared several thank you cards the Board recently received. The family of JES Library Aide Libby Richardson sent a thank you for remembrances sent following the passing of her mother; Elevation Church Ministries sent huge gift baskets full of snacks to each of our schools during American Education Week along with a card thanking the staff for everything they do to make a difference in the lives of students. They have done this for several years and it is much appreciated by the staff; a thank you card from the staff at SMS for the stipend along with a thank you card from SMS cook Sheila Elliott; and several of the SHS Student Council members sent cards thanking the Board for funding their trip to

the state convention.

Dr. Slaton also asked that everyone remember SMS Custodian Bruce Henry and his family as his father, Doris Henry, passed away on Friday.

Mrs. Roberts asked if the meeting referred to on the follow up document had taken place with the athletes about performance enhancing drug education, sportsmanship, etc. Mrs. Hammons stated that the meeting had taken place during advisory on October 25.

XII. Adjourn

Mr. Mays made a motion to adjourn at 7:28 p.m. Mrs. Roberts seconded and motion carried 5-0.

Jason Kendall, President

Josh Mays, Vice President

Christy Roberts, Secretary

Ron Moore, Member

Andrea Soloe, Member