



**Natick Public Schools
Central Office**

Dr. Anna Nolin, Superintendent
Tim Luff, Deputy Superintendent
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Natick Public School Registration Document Checklist

Welcome to Natick Public Schools!

In order for your child to start school, all steps of the registration process and required documents must be completed and returned in person, by appointment to the Natick Public School Registrar. Please note: All documentation is required at the time of your registration appointment. NO partial files will be accepted and a new appointment will be scheduled once you have the proper documentation.

STEP 1: Required Online Registration Forms (1 Per Child)

STEP 2: Call the School's Main Office and schedule a Registration Appointment.

STEP 3: Parent/Legal Guardian Provides, **IN PERSON at their appointment, the following required documents:**

- Child's Original Birth Certificate**
- Parent/Guardian Photo Identification**
- Child's Current Immunization Records/Certificate of Immunization/Physical Exam Report Proof of Residency:** Mortgage Bill, Current Property Tax Bill, Lease with Children's names listed, Section 8 Agreement, Fully Signed Purchase and Sale (P&S) Agreement (provided occupancy date occurs within 45 days of enrollment) Notarized Residency Affidavit accompanied by the landlords Property Tax Bill/Mortgage Statement **Note:** If providing P&S, follow-up with Mortgage bill or property Tax Bill upon receipt.
- Proof of Occupancy:** Current Electric/Gas/Oil/Cable bill
- Student Record Release –To be provided by the Natick Public Schools**
- Custody or Guardian Documentation (if applicable)**
- *Copy of IEP/Section 504 Plan (if applicable)**
- *Copy of English Language Learners Transcripts/ACCESS and WIDA Scores (if applicable)**
- *Student Transcripts & Discipline Records (High/Middle School Only)**
***Not Required for Registration Appointments**

Please note: All documentation is required at the time of your registration appointment. NO partial files will be accepted and a new appointment will be scheduled.

For Middle and High School Students Only

All Middle School registrants will meet with Guidance and Natick High School registrants will meet with both Guidance and a Vice Principal after enrollment. Any child that has been expelled or permanently excluded from any school, or is currently on probation, please make an appointment with the Vice Principal to speak with the administration about the discipline. Please provide the following information:

Probation Officer Name _____ Phone Number _____

Former School Discipline Supervisor's Name _____ Phone Number _____

Natick Public Schools does not discriminate on the basis of race, creed, color, sex, gender identity, religion, nationality, sexual orientation, physical and intellectual difference, immigration status, or homeless status.

Natick Schools Central Office:

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