

Borger Intermediate School

Appendix to the
Borger ISD Student Handbook

2021-2022

BORGER INTERMEDIATE SCHOOL MISSION STATEMENT

The mission of Borger Intermediate School is to provide a quality education in a safe and nurturing environment which prepares our students to be responsible and productive citizens.

Borger Intermediate School

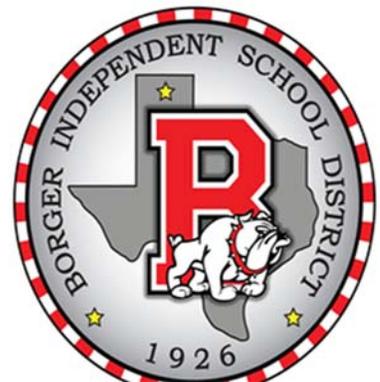
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<http://www.borgerisd.net/bis/index.htm>



Principal: Melissa Purcell

Assistant Principal: Sydney Hertel

Borger Intermediate School

Class Schedule

5th Grade

7:45 - 8:15	Professional Development for Staff
8:15 - 9:02	First Period
9:06 - 9:53	Second Period
9:57 - 10:44	Third Period
10:48 - 11:13	Lunch
11:13 - 11:38	ZAP/Recess
11:42 - 12:29	Fourth Period
12:33 - 1:20	Fifth Period
1:24 - 2:11	Sixth Period
2:15 - 3:02	Seventh Period
3:06 - 3:45	Eighth Period

Borger Intermediate School

Class Schedule

6th Grade

7:45 - 8:15	Professional Development for Staff
8:15 - 9:02	First Period
9:06 - 9:53	Second Period
9:57 - 10:44	Third Period
10:48 - 11:35	Fourth Period
11:39 - 12:04	Lunch
12:04 - 12:29	ZAP/Recess
12:33 - 1:20	Fifth Period
1:24 - 2:11	Sixth Period
2:15 - 3:02	Seventh Period
3:06 - 3:45	Eighth Period

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Early Release-5th Grade

08:15 - 08:45 First Period

08:48 - 09:16 Second Period

09:18 - 09:47 Third Period

09:50 - 10:20 Fourth Period

10:24 - 10:54 Lunch

10:57 - 11:27 Fifth Period

11:30 - 11:58 Sixth Period

12:01 - 12:30 Seventh Period

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Early Release-6th Grade

08:15 - 08:45 First Period

08:48 - 09:16 Second Period

09:18 - 09:47 Third Period

09:50 - 10:20 Fourth Period

10:24 - 10:54 Fifth Period

10:57 - 11:27 Lunch

11:30 - 11:58 Sixth Period

12:01 - 12:30 Seventh Period

BIS Late Start Bell Schedule-5th grade

Period	Time	Minutes
1st— Study Hall & Arrival	10:00-10:36	36 min.
2nd	10:40-11:13	33 min.
Lunch	11:17-11:47	30 min.
3rd	11:51-12:21	30 min.
4th	12:25-12:55	30 min.
5th	12:59-1:29	30 min
6th	1:33-2:03	30 min.
7th	2:07-2:37	30 min.
8th	2:41-3:11	30 min.
1st	3:15-3:45	30 min.

BIS Late Start Bell Schedule-6th grade

Period	Time	Minutes
1st— Study Hall & Arrival	10:00-10:36	36 min.
2nd	10:40-11:13	33 min.
3rd	11:17-11:47	30 min.
Lunch	11:51-12:21	30 min.
4th	12:25-12:55	30 min.
5th	12:59-1:29	30 min
6th	1:33-2:03	30 min.
7th	2:07-2:37	30 min.
8th	2:41-3:11	30 min.
1st	3:15-3:45	30 min.

BEHAVIOR, DISCIPLINE, & EXPECTATIONS FOR BIS STUDENTS

We expect our students to be self-disciplined and to follow school rules without incident. However, children sometimes need help in learning self-discipline and self-control. When a student misbehaves at school or at a school related activity, it is the responsibility of the teachers and administrators to intervene and take necessary actions to help the student correct his or her behavior. This means that students will face consequences for breaking the rules. The purpose of consequences is not to simply punish the student, but to teach him or her that there are standards of conduct that must be adhered to, and that if he or she will not exercise self-control, the school will have to do intervene.

FUN DAYS

Responsible behavior is important in all that we do each day. To honor those students who exhibit good citizenship, we will have reward days (Fun Days) during the year. These activities are open to all BIS students who have shown a respect for the rules of the school and for teachers and fellow students. Behavior, attendance, attitude, and respect for others are all considered when determining the qualification of students to participate.

Students with chronic behavior and attendance problems will not be allowed to participate in fun activity days. On those days, they will be required to remain in class and complete assignments while the other students are involved in the fun day.

Students will be eligible to participate unless they have patterns of misbehavior. If the disciplinary actions listed below are on a student's record, he or she will likely not be able to participate in fun day activities. The decision of the Principal is final, and no appeals will be allowed.

1. Multiple Recess Detentions
2. Multiple After-School Detentions
3. Saturday School Assignments
4. In-School Suspension (ISS)
5. Out-of-School Suspension (OSS)
6. Excessive Unexcused Absences
7. Excessive Tardiness
8. DAEP Placement
9. Academic Assignments Not Completed at Time of the Fun Activity

BIS STUDENTS ATTENDING BORGER BULLDOG VARSITY FOOTBALL GAMES

We want BIS students to support the Borger Bulldogs and enjoy the excitement surrounding high school football by attending games at Bulldog stadium. We only ask that parents and students comply with the following guidelines in order to make that experience fun and safe:

BIS students who attend varsity football games of the BHS Bulldogs are required to sit with their parents or other adults designated by their parents. They can sit in the BIMS section of the stands but must stay seated during the game. Because of safety concerns, no students are allowed to play under the bleachers or in any other area of the Bulldog Stadium, including the track or football field, without the express permission of the BISD administrators on duty.

BULLYING

We are concerned about bullying and want to insure as much as possible that students are able to attend school without the worry or threat of being bullied. When bullying is occurring, we want to know about it so that we may intervene. You may report it to an administrator or counselor or use the bully reporting page through the BISD website at [Borger ISD Bullying Report](#)

Not all conflict between students is considered to be bullying. There is a difference between an isolated incident of misbehavior and actual bullying. We will investigate all complaints of bullying and seek to stop it when it is occurring. We want parents to know that BIS has a process for this and with your help we will do everything in our power to eliminate bullying from your student's school experience.

AWARDS AND HONORS

Borger Intermediate School will acknowledge academic achievement by publishing a list of students who qualify for the Honor Roll each six weeks. Students who qualify for the Honor Roll each six weeks will be honored **BIS Scholars** at the end of the year. Good Citizenship Awards will also be presented annually to those students who exhibit the best attitudes toward learning, follow the school rules, get along with others, have good attendance records, and regularly practice the Golden Rule. Perfect Attendance Awards will be given to students who have no recorded absences for the year (extracurricular absences for UIL events, stock shows, etc. are not considered absences).

ASSEMBLY PROGRAMS

Borger Intermediate School will periodically hold assembly programs. Some assembly programs consist of student talent and others are special programs presented by outside sources. Parents are always welcome to attend. Courtesy and basic good manners are expected from all students, giving respect and attention to the speaker or participants in the program. Repeatedly failing to follow rules may result in a student being required to report to a designated room during all assemblies. Assembly rules are as follows:

- 1) Enter the Auditorium or Gym quietly and remain quiet.
- 2) Follow the teacher's directions regarding where to sit.
- 3) Listen carefully.

- 4) When the leader asks for your attention, stop talking.
- 5) Have a positive attitude toward the speaker or performer(s). Never “boo” or heckle in any way.
- 6) Students shall remain seated and wait for instructions from teachers to leave when the assembly is over.

SAFETY DRILLS (FIRE, TORNADO, AND LOCKDOWN)

The most important thing for students to remember during all safety drills is that they should remain calm and quiet. Teachers are responsible for giving instructions to students during drills and it is necessary for students to remain quiet in order to be able to hear and follow those instructions.

- **Fire Drill**
 - Loud Pulsating Buzzer Exit the classroom and the building quickly and quietly; leave the classroom door open
 - Administrator Signal Re-enter the building and the classroom

- **Tornado Drill**
 - Announcement Move quietly but quickly to the designated location in the hall;
 - close the classroom door
 - Announcement Return to the classroom

- **Lockdown Drill**
 - Announcement Close and lock the classroom door, turn off the lights, and move to
 - the designated “safe” area of the room; be very quiet
 - Announcement Return to normal activities

VISITOR CHECK-IN

All parents and other visitors need to go to the school office and check in through the visitor management system using a photo ID. The system allows us to produce visitor badges, monitor volunteer hours, and electronically check all visitors against registered sexual offender databases. We are doing this to help make your school safer for everyone.

USE OF SCHOOL FACILITIES BY STUDENTS BEFORE AND AFTER SCHOOL

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place. The following areas are open to students before school, beginning at 7:45 am:

- Cafeteria
- White top between the building and the gym
- Gym on bad weather days

Unless the teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus.

After dismissal from school in the afternoon, and unless involved in an activity under the supervision of a teacher, students must leave the campus immediately.

STUDENT DROP-OFF, ENTRANCE, EXIT, AND PICK-UP LOCATIONS

It is recommended that BIS students be dropped off directly in front of the BIS Building (next to the track and football field entrance) each morning. Students will walk down the sidewalk on the north side of the building and gather on the white top area between the building and the gym.

All students will enter the building through the east end doors. In the morning, students are not allowed to enter through the front doors by the office unless they are accompanied by a parent. On cold and wet weather mornings, students will be allowed to enter through the front doors and proceed down the hall to the gym.

Students who eat breakfast may be dropped off at the cafeteria entrance on the southwest corner of the Middle School. After finishing, they will exit through the same doors and walk on the front sidewalk to the Intermediate School. They should then walk on the sidewalk on the north side of BIS around to the white top area between the building and the gym. On cold and wet weather mornings, students will be allowed to walk through the hall to the 5th Grade gym.

After school, students being picked up by parents will exit the building out the front doors on the west side. It is suggested that they be picked up in front of the building in the parking/drive area.

Students walking home or riding a bus should exit the building through the east end doors. Bus riders will immediately walk between the Middle School and the Middle School Gyms to the bus area on the south side of the Middle School and get on the busses.

PARENT-TEACHER ORGANIZATION (PTO)

A very important organization at BIS is our Parent Teacher Organization (PTO). Borger Intermediate School and Borger Middle School have one PTO for both campuses. The purpose of the BIMS PTO is to promote cooperation between parents and the school in order to achieve the best education possible for students.

The PTO also raises funds through spirit sales and candy sales.

We need parents and teachers to join and participate in PTO meetings and activities. Meetings are held once each month in the BIMS Library. If you can be a part of the PTO, you will perform a very important task for your child's school. Membership sign-up information will be sent home with each student at the beginning of the year and also periodically during the year.

UIL EVENTS

All students are encouraged to participate in UIL Academics. Practices and tryouts will begin in September. Teams will be chosen in October. The District UIL Academic Meet will be held in November. UIL events in which BIS students participate are:

- **Art** – identify great works of art and their artists
- **Chess**
- **Dictionary Skills** – answer questions by using a dictionary
- **Listening** - analyze and evaluate a speaker's message critically
- **Maps, Graphs, and Charts**- find information from maps/graphs/charts
- **Music Memory**- identify great works of music and their composers by listening to recordings
- **Number Sense**- make decisions based upon quick mental mathematical calculations
- **Oral Reading**- prepare and perform a dramatic poetry reading
- **Ready Writing**- use a variety of forms to write according to a prompt
- **Spelling**- spell words using the rules of the English language, definitions, and knowledge of root words
- **Social Studies**

BOX TOPS FOR EDUCATION

The General Mills family of products offers a fund-raising program for schools called “Box Tops for Education.” Borger Intermediate School participates in that program and is able to fund many different activities beneficial to students and teachers during the school year.

Teachers, parents, and students are encouraged to collect box tops from the many products that have Box Tops for Education on them and to encourage other family members, friends, and neighbors to do it, too. Students bring their box tops to school at the end of each six weeks and prizes are awarded to the students and classrooms that bring the most. Box Tops are accepted electronically as well by scanning receipts from stores where items with Box Tops were purchased.

For more information on the Box Tops for Education program sponsored by General Mills, go to their website at <https://www.boxtops4education.com/>

WATCH D.O.G.S. (Dads of Great Students)

Borger Intermediate School participates in the **Watch D.O.G.S.** program in which dads, grandfathers, uncles, stepdads, and other adult male figures in our students' lives volunteer to spend at least one day per year helping keep our school a safe place for kids. **Watch D.O.G.S.** dads monitor halls, boys' restrooms, parking lots, playgrounds, the cafeteria, the school grounds, and classrooms.

The program began in Arkansas after a tragic school shooting. Some of the fathers of students in that school wanted to have a presence at the school to make it safer and insure than something like that never happened again.

All “dads” need do is fill out a background check form (this is required of anyone who volunteers at a school) and tell us the calendar day on which they would like to be a **Watch D.O.G.S.** dad. T-shirts, ball caps, sweatshirts, and jackets with the **Watch D.O.G.S.** logo are available for purchase as well. Please notify the school office to volunteer.

ATTENDANCE

If a student must be absent for any reason, please report the absence by calling the main office: 273-1044 by 8:30 AM. Attendance is taken at every class period.

Refer to [BISD Student Code of Conduct Handbook](#) for more information regarding Texas Compulsory Attendance Laws.

Attendance Helpful Hints:

1. If a child is vomiting or has a fever, please keep the child home.
2. If a child is not vomiting or does not have a fever – please SEND THEM TO SCHOOL.
3. If a child is absent, please call the school immediately and let the school know the child’s name and why the child is not in school. Please do this as early as possible!!
4. Tardiness is *unacceptable*. A child is considered tardy at 8:15 AM. If a child has a medical or dental checkup or appointment, please schedule those as late in the afternoon as possible so that the student does not miss instructional time.
5. If a child has a medical or dental appointment and returns to school, the absence will not count against them if a doctor’s note is presented within 3 days from the absence.
6. If a child is out for **three consecutive days or more**, documentation from a medical doctor must be presented to the office upon return to excuse any of the absences. If a student is absent for one day or two consecutive days, a parent note or phone call will be accepted to excuse the absences. After 7 or more absences within a six-month period, documentation from a medical doctor is required to excuse an absence for illness. Notes must be received by the third day after the absence.
7. Borger Intermediate School follows the State of Texas attendance guidelines and will file truancy against parents whose children meet the following guideline:
 - Is absent from school for ten or more days or parts of days within a six-month period in the same school year.

Doctor/Dentist Appointments:

State law does not penalize a student who has a medical or dental appointment if the following steps are taken.

1. If a student has an early morning medical/dental appointment, signs in late for school (with documentation) and attends school for the rest of the day, no absence or tardy is recorded on the student's permanent record.
2. If a student attends school all morning, signs out for a medical/dental appointment after lunch period and brings documentation to the office upon his/her return to school the next day, no absence or tardy is recorded on the student's permanent record.

Regular school attendance is essential for the student to make the most of his or her education.

TARDIES

Regular school attendance is vital to a student's academic success. At BIS, being here and being here on time is a big deal! Students who are chronically late to school miss some of the most important instruction of the day. Sometimes being late is unavoidable, but it is important for parents to have their children at school, ready to learn from the beginning bell at 8:15 every morning.

To encourage students to be at school on time and in class when the bell rings each period of the day, we have developed disciplinary procedures. During the first two weeks of school, tardies are not counted. We do this to allow the students to get used to getting up early again after sleeping late all summer and to learn to get to their classes on time.

Beginning the third week of school though, tardies will have consequences, including, but not limited to recess detention, lunch detention, and other loss of privileges.

Hopefully, because your child knows these rules concerning tardies, you will not have problems getting him or her up and ready for school in the morning. Many parents have said that this is a valuable tool for them at home.

LUNCH/CAFETERIA RULES

Behavior Walking to the Cafeteria

1. Students will walk quietly to the cafeteria. BMS classes will still be in session.
2. Students are to stay in line and not attempt to get ahead of other students. Classes go in a rotating order each week and it is not fair to try to take cuts in front of fellow students.
3. Students observed trying to get ahead in line will be asked to go to the very back of the line and be last to enter the cafeteria.

Line Behavior

1. The student should get into a line upon entering the cafeteria.
2. No student should sit and wait for the lines to shorten.
3. Once in a line the student should remain in that line unless permission is given to change.
4. No line hopping or cutting in line and no visiting on the way to get into line is allowed.

Table Behavior

1. All students may sit at any table they choose – no saving seats or creating designated tables.
2. There should only be 16 students at a table (eight on each side). If there are more than 16, the last one to sit down will be asked to move.
3. Once seated at a table the student should remain seated except to empty a tray or get additional food. After emptying trays or getting food students should return to the same seat at the table.
4. Students should remain seated until dismissed to leave the cafeteria - no table hopping to visit and no walking around to different tables is allowed.
5. Students are not allowed to push, shove, or hit other students or to touch other students' trays or food while seated at the table. Keep your hands and feet to yourself.

Noise in the Cafeteria

1. Noise and talking should be kept to a minimum in the cafeteria.

2. There should be no yelling or loud talking.
3. Students should talk at the same level that they use in the classroom.

Waste

1. Students should place all waste in the proper receptacle.
2. There should be nothing left on the floor or tables.

Dismissal from the Cafeteria

1. When students are dismissed from the cafeteria they should leave in an orderly fashion and exit the outside doors.
2. On cold days students will leave the cafeteria and proceed down the hall in a single line, one behind the other.
3. Students are not to talk as they go down the hall. Classes are in session and should not be disturbed by noise in the hall.
4. There should be no pushing, no shoving, no jumping on each other, and no hitting.

Behavior Outside

1. Students are to walk, not run, on the sidewalk back to the front entrance of BIS.
2. It is not a race, so students should not try to get in front of students ahead of them.
3. Horseplay such as jumping on each other, pushing each other, or wrestling is not allowed.

STUDENT LUNCH/BREAKFAST CARDS

BIS students will have two ID Cards issued at the beginning of the year. One is for Lunch and will be kept in their Fourth Period teacher's classroom. Students are required to return their lunch cards to their Fourth Period teachers after lunch. The other card is for Breakfast and will be kept in the cafeteria. Students are not to remove this card from the cafeteria. If a student loses either of these cards, another one must be purchased. Replacement cards are \$1.00 each. If students follow the rules regarding ID cards and do not take them home or keep them in their lockers, they will not have to pay to replace them. **In addition to having to purchase replacement cards, students may be assigned to detention for repeatedly not having their ID cards when going to lunch.**

Special photo ID cards for lunch may be available a few weeks after school pictures are taken at the beginning of school. The cost of these cards is \$3.00 and will be available for purchase in the school office. When a photo card is purchased, the school issued lunch card will be kept in the office in case the photo card is lost.

BRINGING OUTSIDE FOOD FOR LUNCH

Parents and grandparents can provide food from outside sources to their own children and grandchildren. However, state law prohibits bringing food for other children even with the permission of their parents. If you provide food for your children, they are not permitted to share with other students. Students are allowed to bring food and drinks for lunch from home but may not share it with other students. Allowing violations of this law can result in fines for school officials so you will understand why we ask you to cooperate with us in this matter.

Note: Parents may be allowed to provide snacks to their child's class at the end of the day to celebrate a birthday, but permission must be obtained from the teacher and the principal at least three days before the event.

SCHOOL PHONE ANNOUNCEMENTS

Throughout the year phone announcements will be made to parents concerning events, schedule changes, testing dates, or other information. These calls originate here and are then routed through a system in another state. **There is often a five to seven second delay when the calls are made so you may have to wait several seconds before the message begins.** When you receive a call from Borger ISD, please wait for the message to start before hanging up.

LIBRARY

The Borger Intermediate/Middle School Library serves students with a wide range of ages and maturity levels. The library must provide materials that interest readers ranging from fifth grade through eighth grade. Some literature is labeled “YA” (for Young Adult) meaning it is more appropriate for older students. Fifth graders must have their parents’ written permission in order to check out books labeled YA. Students may pick up parent permission forms from the campus librarian. These forms must be filled out, signed, and turned in to the Library prior to checking out YA books. Permission to check out YA books may not be given over the phone.