

Senior Prom 2021 Checklist
(for the Table Representative)

***The Table Representative MUST submit this checklist with all prom materials.**

Total number of people at my table: _____

Please check off when completed:

_____ **1 Seating Chart**

_____ **Signed permission slips for ALL students at your table**

***Total # submitted _____**

_____ **Payment for prom (cash or check made out to Ramapo HS Senior Class)**

***Have all students paid/been paid for? _____**

***Are students' names written in the memo line? _____**

_____ **Checks for Caps and Gowns (MUST be separate from prom payment)**

***Total # submitted _____**

***Are students' names written in the memo line? _____**