



# Ellenville Central School District

28 Maple Avenue  
Ellenville, NY 12428

Phone: 845 - 647 - 0100  
Fax: 845 - 647 - 0105

---

**Ms. Lisa Wiles**  
*Superintendent of Schools*

September 14, 2020

Dear Parents/Guardians of 7 - 12 Grade Students:

The purpose of this letter is to inform you of the procedure for requesting full remote (off-site) instruction for your child. Our current reopening plan has students in grades 7 - 12 participating in a full remote instructional model, but plans on transitioning to a hybrid model in the late fall where students in grades 7 - 12 would report for in-person learning on a rotating basis.

The District understands the need to provide an option for students to remain fully remote when we transition to the hybrid model under the following circumstances:

- your child is in the high risk category
- your child resides with an individual(s) in the high risk category
- and/or you are not comfortable having your child attend in-person instruction

The obligation to provide remote instruction as an alternative to in person-instruction may change as the year progresses. Any request for remote instruction must specify the basis for the request. Additionally, if the request is due to your child being in a high risk category or residing with someone in a high risk category, the request should be accompanied by supporting medical documentation.

All requests for a full remote instruction option must be made no later than October 2, 2020. Requests for full remote instruction can be made by submitting the attached form to your child's main office or by completing the online request form on the District website ([click here to access](#)).

Should your request for full remote instruction be granted, we will ask that your child remain on full remote instruction for the first semester, which concludes on January 22, 2021. We understand that circumstances may change which could result in you requesting an adjustment to this date. If circumstances do change while your child is on full remote instruction, please contact your child's building principal to discuss an earlier return date.

If you have any further questions or concerns, please contact your child's building principal.

Middle School: Andre Spinelli - 845 - 647 - 0126

High School: Carl Pabon - 845 - 647- 0123

Sincerely,

Lisa A. Wiles  
Superintendent of Schools



# Ellenville Central School District

28 Maple Avenue  
Ellenville, NY 12428

Phone: 845 - 647 - 0100  
Fax: 845 - 647 - 0105

**Ms. Lisa Wiles**  
*Superintendent of Schools*

## Grades 7 - 12 Request for Full Remote Instruction

**Student Name:** \_\_\_\_\_

**Building:**      Middle School                      High School

**Grade Level:**      7      8                      9      10      11      12

**Reason for Request:** *check all that apply*

\_\_\_\_\_ My child is in a high risk category. (*Please provide medical documentation.*)

\_\_\_\_\_ My child resides with an individual(s) who is in a high risk category. (*Please provide medical documentation.*)

\_\_\_\_\_ I am not comfortable with having my child attend in-person instruction.

**Parent/Guardian Name (please print):** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Reminder:** *Should your request be granted for full remote instruction, we will ask that your child remain on full remote instruction for the first semester, which concludes on **January 22, 2021**. We understand that circumstances may change which could result in you requesting an adjustment to this date. If circumstances do change while your child is on full remote instruction, please contact your child's building principal to discuss.*