

USD #457 Garden City, Kansas
Bi-Annual Food/Non-Food Bid for Spring 2019
Tracy Johnson, Director of Child Nutrition and Wellness
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October 25, 2019

The USD #457 Child Nutrition and Wellness Department is soliciting sealed bid prices for the 2019 spring semester for the attached food/non-food items. Bids must be completed and submitted no later than **Friday, December 14th, 2018 at 11:00 AM**. The sealed bids will be opened at that time in the Child Nutrition and Wellness office, 1205 Fleming St. Garden City, KS.

Bids will be awarded for a six-month period **January 21 – July 19, 2019**. Bids will be awarded via e-mail by **December 21, 2018**. A hard copy will also be mailed upon request.

We require a sealed bid as well as an electronic copy of your bid in the same format as the original.

The amount needed is intended only as a useful guide and does not imply a guarantee as to minimum or maximum amounts. Bid prices shall remain firm during the indicated quote period, including the beginning and ending dates. If a price change is necessary, we require a 10-day written notice. USD #457 reserves the right to terminate a bid agreement for any reasonable cause with a 30-day notice of termination. USD #457 also reserves the right to reassign individual bid items if the vendor does not bring them in at stated bid price or stated brand, has reassigned that product in past semesters, or is unable to get the product delivered in a timely manner.

Each vendor will indicate the brand name they are bidding, pack size and manufacturer number of each product. On the items that include a brand name -- this will be the only brand that will be accepted unless a comparable brand is listed. Specifications furnished with this bid are intended to establish a quality or performance level which will provide the best product available at the lowest possible price. All brands will receive equal consideration. Lack of any of the above information could result in that item not being accepted.

Deliveries will be made to three locations as needed:

ESC Warehouse	1205 Fleming
Garden City High School	2720 Buffalo Way Blvd.
Horace Good Middle School	1412 N. Main Street

The ESC Warehouse will accept deliveries between the hours of 6:00 AM – 11:30 AM and 12:30 PM – 1:30 PM. Orders outside of these times must be preapproved by ESC Warehouse staff. Garden City High School and Horace Good Middle School will accept deliveries between the hours of 5:30AM – 10:00AM.

Be advised that the USDA requires schools to buy American made products. Products grown/packed in foreign countries will be rejected upon delivery, except in certain cases where a U.S. product is unavailable, of poor quality for a period of time, in too limited of quantities or the price difference would affect Nutrition Services negatively. Some products affected may include grapes, mandarin oranges and pineapple tidbits. We will require a notification of reason for foreign substitute before accepting delivery and will send a written pre-approval.

Due to USDA requirements we must have from each vendor a hard copy of each awarded food item's Product Formulation Sheet (PFS), or CN Label. Also, we will require a current SDS sheet for all chemical items. Be advised that the USDA has banned foods containing trans-fats from being served in school meals and is requiring all grain/bread products to be 51% whole grain. ***USD 457 has a waiver on pasta and flour tortillas stating that they don't have to be 51% WG.*** Any item that contains trans-fats or is not 51% whole grain (except pasta and tortillas) will be refused or sent back if item is deemed not eligible to serve in the USDA Child Nutrition Programs.

USD #457 Nutrition Services will analyze each individual item proposed and determine the award based on pricing, brands desired and what is believed to be in the best interests of the Child Nutrition program. USD #457 Nutrition Services reserves the right to accept or reject any bid in whole or part.

If you have any questions please contact Susana Esquivel, sesquivel@gckschools.com (620) 805-7080 or Tracy Johnson, trjohnson@gckschools.com. We look forward to receiving your bids

Tracy Johnson, Director of Child Nutrition and Wellness

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- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.

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