

Redding School of the Arts
TBC Executive Meeting Minutes
May 2, 2022 @ 8:10 a.m.

President – Katie Swartz ___x___ VP – Julia Maire _____ VP2 – Brittanie Baker ___x___
Treasurer – Fran Patterson ___x___ Secretary – Julie Kinder ___x___ Other Officer – Rosanna Redding ___x___
Show Director – Hillary Rogerson _____ School Directors - Margaret Johnson_x___ Lane Carlson_x___
Teacher Representative - Erika Warmington _____

1. Call Meeting to order @ 8:12am
2. Make any needed additions or changes to today's agenda - None
3. Approve April Executive Meeting Minutes- Fran makes a motion, Brittanie seconds, All in favor, Motion passes
4. Treasury Update – Total current balance of \$49,484.09. Make up -have only spent about \$400 (out of \$1000). Rosanna has \$25.09 left in costumes. Waiting on lighting and sound consultant receipts.
5. Contracts and Coming Expenses - Venue cost – need to get \$1000 to RSA (we will be invoiced by Blake at the end of the show). Special effects – Jill Rose – no invoice/receipts yet.
6. Volunteer Chart Review
 1. Volunteers needed May 12 for school show 8:45am – 10am (meet school groups in parking lot) (Julie Kinder can, maybe Fran, will ask Lupe. Emily Camera can help). For evening shows this weekend – need another security person / and front of house sales. Julia to confirm with all volunteers and the times they need to be here.
 2. Volunteer check-up for performances/dress rehearsals –
 - Kerri Loomis -decorating front of house – silhouettes to hang about the doors / Julia to do balloons / camels on the sand dunes of school. Kerri to decorate changing tents out front.
 - Lexi merchandise update – purchased slap bracelets, stuffed monkeys, head jewels, swords, tattoos.
 - Programs will be picked up this week – Julia
 - will need 6 cash boxes – Fran to get a couple hundred dollars in 1s & 5s (\$300 in 1's, \$250s in 5's). Julie and Fran to go to bank.
 3. Flower donations / wrapping for shows – Brittanie getting flowers from Raleys on Friday morning. Julia to go to Costco on Thursday for flowers and purchase them. Do we have a volunteer to wrap flowers. Margaret to see if she can find a mom at home to help, otherwise Fran, Julie or Rosanna can help wrap flowers.
7. Agenda for Next General Meeting
 - a. Increase Sponsorship Fund by \$350 - school has extra money from our spring concerts to fund it with - take off agenda.
 - b. Finalize TBC officers for 2022-2023 school year – Katie (President), Julia & Rosanna (VP), Fran (Treas), Kerri & Alexsis (at large)
 - c. Raffle donation baskets update
 - d. Addition – spring concert on May 19 – how to help. No response from Noble or Teshya. Flowers/program, etc. School staff to do program so Katie can focus on something else. Maybe just flowers. Can use left-over concessions from musical.
 - e. Addition – debrief meeting post musical

NEXT MEETINGS:

- TBC Gen Meeting: May 9th @ 8:10 AM in the RSA Community Room or zoom.

*Please note that all of these meetings are open to the public. Agendas/minutes for both are posted prior to the meetings on the RSA TBC website

Meeting adjourned at 8:53am.