



## FBLA Business Achievement Awards

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### BAA Level 1: Future

The BAA **Future** level focuses on basic business skills, introduces members to community service, and emphasizes the importance of FBLA involvement at the local level.

Members must complete *ten* activities. The form must be submitted by the local adviser by March 1. Pins are sent to local chapter advisers to present at a local awards ceremony or FBLA event.

**Recognition:** Pins presented at a local awards ceremony or FBLA event by adviser.

**Deadline:** March 1

### Service

Complete *three* activities from this section. The first *two* are required.

Activity	Description
<b>Activity 1 (Required): Communications/Service Learning</b>	Donate five (5) hours of service to an educational or service organization.
<b>Activity 2 (Required): Communications/FBLA Organization and National Programs</b>	Prepare a bulletin board or display promoting FBLA.
<b>Activity 3 Communications/FBLA Organization and National Programs</b>	Help your chapter adviser(s) with activities to celebrate <a href="#">American Enterprise Day</a> or <a href="#">FBLA-PBL Week</a> .
<b>Activity 4 Communications/Service Learning</b>	Participate on your chapter's community service project committee.
<b>Activity 5 Service Learning/FBLA Organization and National Programs</b>	Participate in a promotional or fundraising project for the March of Dimes.
<b>Activity 6 Communications/Service Learning</b>	Become a pen pal with a senior citizen, a child in a hospital, a child in another country, or a soldier in the military.
<b>Activity 7 Communications/Service Learning</b>	Write a one-page report on a service organization in your community and present it to your chapter or a business class.
<b>Activity 8 Service Learning</b>	Other-As designated by local adviser.

## Education

Complete *three* activities from this section. The first *one* is required.

Activity	Description
<b>Activity 9 (Required): Technology/FBLA Organization and National Programs</b>	Complete the FBLA Knowledge Quiz with a score of 92 percent or higher.
<b>Activity 10 Marketing</b>	Complete the advertising slogans worksheet.
<b>Activity 11 Accounting</b>	Using a spreadsheet, create a one-month budget for yourself or for your local chapter.
<b>Activity 12 Career Awareness and Exploration</b>	List at least 5 goals (related to school, career, and personal) and include a description of how you plan to accomplish each one.
<b>Activity 13 Communications/FBLA Organization and National Programs</b>	Read a business article or story from Tomorrow's Business Leader, FBLA's national publication for members. Write a one-page letter in proper business format summarizing and reacting to this article. Address the letter to your local chapter adviser.
<b>Activity 14 Career Awareness and Exploration</b>	Write a one-page paper on a business career.
<b>Activity 15 Career Awareness and Exploration</b>	List five (5) personal strengths and one personal weakness. Write a 100-word summary on what you can do to overcome the weakness.
<b>Activity 16 Technology/FBLA Organization and National Programs</b>	Visit <a href="#">Brain Bench</a> and register and take a free certification test.

## Progress

Complete *four* activities from this section. The first *two* are required.

Activity	Description
<b>Activity 17 (Required): Communications/FBLA Organization and National Programs</b>	Bring a friend who is a nonmember to a local chapter FBLA meeting.
<b>Activity 18 (Required): Communications/FBLA Organization and National Programs</b>	Attend at least three (3) local chapter meetings and prepare a one-page paper that includes the date of each meeting and a bulleted list of meeting highlights.
<b>Activity 19 Communications/FBLA Organization and National Programs</b>	Complete the programs worksheet.
<b>Activity 20 Communications/Career Exploration</b>	Invite a business leader to speak at a meeting. Write a letter inviting this businessperson to your meeting.

<b>Activity 21 Communications/FBLA Organization and National Programs</b>	Attend a local chapter activity or event. Prepare a 100-word summary describing this event or activity.
<b>Activity 22 Communications/FBLA Organization and National Programs</b>	Recite the FBLA Creed at a chapter meeting or event and explain your understanding of the Creed as it relates to your future and to the business world in a memo to your local chapter adviser.
<b>Activity 23 Communications/Technology</b>	Text five (5) friends and invite them to the next FBLA meeting. (List the names on the interactive form.)
<b>Activity 24 Communications</b>	Prepare an invitation for students to attend the next FBLA meeting.
<b>Activity 25 Communications/Marketing</b>	Recruit one (1) Professional Division member.