



West Terrace PTA
General Meeting Minutes
Wednesday, October 28th, 2020 at 6:00 p.m.
Location: Virtual Meeting



Members Present: Angie Rudibaugh, Janell Pycior, Savannah Wood, Sherry Veeck, April Weyer, Kristen Forrest, Amanda Ritzert, Ashley Doss, Sarah Baylor, Martin Dwyer, Holly Wildt, Chelsea Jones, Stephanie Stewart, Michelle Heneisen, Stephanie Yellig, Jacki Spainhour

- I. **Welcome and Call to Order @ 6:02 p.m.**
- II. **Pledge of Allegiance**
- III. **Review/approval of last meeting minutes:** Approved as Presented
- IV. **Treasurer's Report:** Approved as Presented
- V. **Principal's Report:** Finished NWEA testing. Bathroom stalls can be painted, but not black. Saucer swings, ensuring that all requirements are being met. Office Depot donated money with the expected use of the money on a laminator - \$700 needed still to cover total expense. Trying to ensure school year runs smoothly despite COVID, that is the first priority.
- VI. **Old Business:**
 - a. **Laminator Purchase / Reallocation of Funds:** Able to use funds from Office Depot, needing \$700 still to make purchase final. Angie Rudibaugh made a motion to reallocate from Teacher Grants Fund and Hacienda Giveback to Facilities Fund to assist school with purchase of laminator. Motion Seconded and Approved with No Further Discussion.
 - b. **Playground Beautification:** Trying to locate picnic tables (seasonal), making playground repairs, raking, possibly painting backboards of basketball goals and picnic tables. Need a count of wooden picnic tables. Discussed possibility of families signing up to build moveable soccer goals - larger than the ones currently present. Discussed a sign-up genius to coordinate. Mrs. Stewart requested jump ropes, bouncy balls, playground equipment. Going to check last year's items to see if they are in use. Use Family Engagement for this.
 - c. **4K4Kids:** Profit in excess of \$4,000 from this years' event. 210 participants, 15 sponsors – made \$2600 in sponsorships alone. Looking at September 11th for next year's event – a 9/11 Remembrance Event, patriotic event, possibility of USI as a location and use of the USI trail. Consider insurance policy and approval of off-site locations for next year.
 - d. **Spirit Wear Update:** Should be arriving soon. Working on printing items. Possibly next week or week after (at latest). 67 items ordered, not including online.
 - e. **Membership Campaign Update:** Trying to push for 200 members, currently at 165, count turned in on November 15th. Pushing this week to increase membership.
 - f. **Appreciation Update:** Custodian Day, early October. Each received Donut Bank gift card, oven mitt gift, and candy. Safety Week also in October, bus driver's received small gift bags. Recruiting for February's Counselor Day participation.

VII. New Business

- a. **Fall Foods/Scripts Fundraiser:** Went home last week. Due back next Wednesday, November 4th. Looking for assistance distributing on Tuesday November 24th from 2:00pm – 5:30pm.
- b. **Call for Subs:** At last Area Council PTA meeting, discussion held on recruiting subs for various schools. Will have Amy send out email to members. Mrs. Stewart discussed focus on keeping the same rotation of substitute teachers for precautions due to COVID. Need to check on classroom requirements or if waivers are available.
- c. **Online Event for November:** Discussed difficulty with on-line events and lack of involvement. Discussed possibility of tabling online events until Spring. Discussed using the current budget toward Staff Appreciation instead. Angie gave additional ideas: Teachers submit baby pictures; students have to guess which teacher it is. Zoom Simon Says or Online Trivia. There is not a requirement to spend money.

VIII. President's Notes

- a. **Award Announcement:** Outstanding Membership Campaign Awarded to West Terrace PTA from last year's drive. Angie Rudibaugh and Nora Walsh attended the State Zoom meeting, Nora Walsh accepted the award.
- b. **Grow Communication:** Angie requests continued and consistent communication among the group.
- c. **Plant Positivity:** We are representing West Terrace, PTA, Students and Staff. Be mindful of the language being used toward the school or PTA. Everyone is doing the best they can, if there is any frustration, please contact Angie to discuss. Plant positive messages of all that PTA does and will continue to do.
- d. **First Quarter Recap:** Dots on the playground, send-off for Ms. White, bought teacher start-up gift cards from Walmart, online programs, lanyards for students, spirit wear, 4K4Kids, Give-backs, help with school laminator. Angie thanks the group for all of the effort put in toward these accomplishments.

IX. Adjourn Meeting @ 7:01 p.m.