

**AGENDA**  
**BOARD OF EDUCATION MEETING**  
Monday, April 11, 2022  
5:30 p.m.  
District Office

**Amended**

**I. PRELIMINARY:**

- A. Call Meeting to order.
- B. Pledge of Allegiance.
- C. Approve minutes of the following meeting:  
- March 28, 2022, Board of Education Meeting
- D. Approve Addendum and Amended Agenda.

**II. EXECUTIVE SESSION:**

- A. Discuss employment of a particular person(s).

**III. DISCUSSION ITEMS:**

- A. Superintendents Report.
  - Grant awards.
- B. 2022-2023 Budget Review



**IV. COMMUNICATIONS:**

- A. Individuals wishing to address the Board.

**V. CONSENT ITEMS:**

- A. Budgetary Transfer Report March 1-31, 2022.
- B. Budget and Revenue Status Report as of March 31, 2022.

**VI. ACTION ITEMS:**

- A. Board resolution to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance and the appointments are effective the first day of employment:

Jennifer Argentieri	Non-Teaching
Brenda Martin	Non-Teaching
Alexis Parrotte	Non-Teaching
Frank Trudeau	Non-Teaching
- B. Board resolution to accept a letter of resignation from Amber Gebo from her Typist (Part-Time) position effective June 24, 2022.
- C. Board resolution to accept a letter of resignation from Janet Carter from her Teacher Aide/ Student Aide position retroactive to March 31, 2022.

D. Board resolution to approve the following Change Orders:

<u>Change Order #:</u>	<u>Company:</u>	<u>Amount:</u>
MC-07	Pipeline Mechanical, LLC	\$2,940.40
MC-08	Pipeline Mechanical, LLC	\$16,783.64
MC-09	Pipeline Mechanical, LLC	\$1,347.94
MC-10	Pipeline Mechanical, LLC	\$585.55
MC-11	Pipeline Mechanical, LLC	\$1,818.99
MC-12	Pipeline Mechanical, LLC	-\$1,525.38
EC-02	Weydman Electric, Inc	\$1,526.84
EC-03	Weydman Electric, Inc	\$3,392.46
EC-04	Weydman Electric, Inc	\$4,237.93
EC-05	Weydman Electric, Inc	\$3,002.75
EC-06	Weydman Electric, Inc	\$3,794.84
EC-07	Weydman Electric, Inc	\$8,057.35
EC-08	Weydman Electric, Inc	\$2,894.34
EC-09	Weydman Electric, Inc	\$5,121.82
EC-10	Weydman Electric, Inc	\$2,165.67
EC-11	Weydman Electric, Inc	\$3,668.09
EC-12	Weydman Electric, Inc	\$13,172.54
EC-13	Weydman Electric, Inc	\$2,394.96
EC-14	Weydman Electric, Inc	\$8,303.39
EC-15	Weydman Electric, Inc	\$13,865.10
EC-16	Weydman Electric, Inc	\$2,438.69
EC-17	Weydman Electric, Inc	\$1,711.62
EC-18	Weydman Electric, Inc	\$2,925.85
EC-19	Weydman Electric, Inc	\$4,149.71
EC-20	Weydman Electric, Inc	\$6,213.02
EC-21		

E. Board resolution to adopt the 2022-2023 School Budget in the amount of \$40,303,794.

F. Board resolution to adopt the 2022-2023 Property Tax Report Card as per attached.

G. Board resolution to declare the following item obsolete and authorize disposal of said item:

Tag #003577 – Maico MA39 Audiometer

H. Board resolution to approve the CSE Recommendations of March 24-25, 28, 30-31, 2022 and April 1, 2022.

I. *Item removed.*

J. Board resolution to approve the following:

RESOLVED, that the Board accepts the terms and conditions of a negotiated Settlement Agreement regarding a Due Process Complaint involving a particular student on the recommendation of the Saranac Central School District Attorney and authorizes the Superintendent of Schools to execute such Agreement and take all actions necessary on behalf of the District in effectuating the terms of the Agreement.

K. Board resolution to approve Donald (D.J.) Barber as a Modified baseball Coach for the 2021-2022 school year and contingent upon the successful completion of all coaching requirements.

L. Board resolution to adopt the updated Board of Education Policy effective April 12, 2022:

- 5405 Student Wellness

M. Board resolution to award Morrisonville Septic LLC a contract for cleaning of septic tanks/pumping stations at the Saranac Elementary School, Saranac Bus Garage, Morrisonville Elementary School and Middle/Senior High School in an amount not to exceed \$12,000 for cleaning of septic tanks and \$.18 per gallon for pumping stations. The following bids were received:

<u>Bidder:</u>	<u>Cleaning Septic Tanks:</u>	<u>Pumping Stations:</u>
<b>Morrisonville Septic LLC</b>	<b>\$12,000</b>	<b>\$.18 Per Gallon</b>
PM Leary	\$12,090	\$.16 Per Gallon
Blue Diamond	\$29,000	\$500 Other Tanks

N. Board resolution to award Casella Waste Management of NY, Inc a contract for Trash Removal as per the bid specifications in an amount not to exceed \$61,728 for the period of July 1, 2022, to June 30, 2023. The following bids were received:

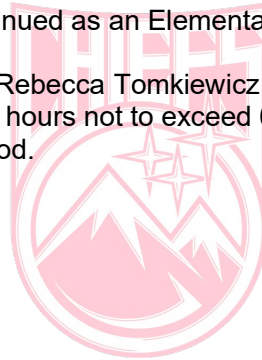
<u>Bidder:</u>	<u>Trash Removal:</u>
<b>Casella Waste Management of NY, Inc</b>	<b>\$61,728</b>

O. Board resolution to approve the recommendation of the Superintendent of Schools for the continuing appointment for the following teacher for the 2022-2023 school year:  
FIRST TO SECOND YEAR:

1. Holly Grenier-Smith, who has a Professional Certificate in Childhood Education (Grades1-6) be continued as an Elementary Education Teacher.

P. Board resolution to appoint Rebecca Tomkiewicz to the position of Teacher Aide/Student Aide effective April 12, 2022, with hours not to exceed 6.50 per day, at an hourly rate of \$13.20, with a 52-week probationary period.

**VII. ADJOURNMENT:**




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**UPCOMING EVENTS**

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April 15-22, 2022		School Recess-Spring Break
April 28, 2022	5:30 p.m.	Board of Education Meeting
May 3, 2022	5:30 p.m.	Board of Education Meeting
May 17, 2022	12-8	Budget Vote/Election
May 17, 2022	7:30 p.m.	Board of Education Meeting
June 6, 2022	5:30 p.m.	Board of Education Meeting

# **Saranac Central School District**

## **Guidelines for Public Input During Board of Education Meetings**

The purpose of Board of Education meetings is for the Board members to conduct the business of the school district.

A portion of Board of Education meetings is designated for individuals wishing to address the Board (Board of Education Policy 1230) and the procedures below are to be followed during this portion:

- An individual may speak when recognized by the Board President or her/his designee.
- Individuals will identify themselves by name and will direct their comments to the Board.
- The length of an individual's comments will be limited to five minutes.
- Materials accompanying an individual's comment should be given to the District Clerk before the beginning of the meeting.
- Questions from individuals addressing the Board will be taken under consideration and referred to the Superintendent of School for appropriate action.
- Discussions regarding individual personnel or students will not be permitted.
- All speakers are to conduct themselves in a civil manner.
- Groups wishing to address the Board shall appoint a single spokesperson.

**Property Tax Report Card**  
**091402 - SARANAC CSD**

**2021-2022 - Page 1**  
**Official - as of 04/07/2022 02:15**  
**PM**

\*\*\*\*Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.\*\*\*\*

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website: <http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2022-23 Budget Notice to: [emscmgts@nysed.gov](mailto:emscmgts@nysed.gov). This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

**Form Due - April 25, 2022**

Form Preparer Name: DANIELLE MCAFEE  
 Preparer's Telephone Number: 518-565-5612

<u>Shaded Fields Will Calculate</u>	Budgeted 2021-22 (A)	Proposed Budget 2022-23 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	37,280,686	40,303,794	8.11 %
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	14,142,442	14,529,153	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	14,142,442	14,529,153	2.73 %
F. Permissible Exclusions to the School Tax Levy Limit	0	0	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	14,142,442	14,529,153	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	14,142,442	14,529,153	
I. Difference: (G-H);(negative value requires 60.0% voter approval) <sup>2</sup>	0	0	
Public School Enrollment	1,499	1,505	0.40 %
Consumer Price Index			4.7 %

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest.

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

<sup>3</sup> For 2022-23, includes any carryover from 2021-22 and excludes any tax levy for library debt or prior year reserve for

excess tax levy, including interest.

	Actual 2021-22 (D)	Estimated 2022-23 (E)
Adjusted Restricted Fund Balance	2,765,163	3,015,958
Assigned Appropriated Fund Balance	1,264,400	2,570,036
Adjusted Unrestricted Fund Balance	7,888,483	5,552,038
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	21.16 %	13.78 %

**Schedule of Reserve Funds**

Reserve Type	Reserve Name	Reserve Description *	3/31/22 Actual Balance	6/30/22 Estimated Ending Balance	Intended Use of the Reserve in the 2022-23 School Year (Limit 200 Characters)**
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**Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.**

Capital	BUSES	For the cost of any object or purpose for which bonds may be issued.	422,228	422,270	The District plans to use a portion of this reserve towards the purchase of a new bus.
Repair		For the cost of repairs to capital improvements or equipment.			
Workers Compensation	RESERVE FOR WORKERS COMPENSATION	For self-insured Workers Compensation and benefits.	150,000	150,015	No planned usage in 2022-23.
Unemployment Insurance	RESERVE FOR UNEMPLOYMENT	For reimbursement to the State Unemployment Insurance Fund.	202,599	202,619	No planned usage in 2022-23.
Reserve for Tax Reduction	RESERVE FOR TAX REDUCTION	For the gradual use of the proceeds of the sale of school district real property.	141,364	141,374	No planned usage in 2022-23.
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.			
Insurance		For liability, casualty, and other types of uninsured losses.			
Property Loss + (add)		To cover property loss.			
Liability		To cover incurred			

liability claims.

Tax Certiorari

For tax certiorari settlements.

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Reserve for Insurance Recoveries

For unexpended proceeds of insurance recoveries at fiscal year end.

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Employee Benefit Accrued Liability

For accrued 'employee benefits' due to employees upon termination of service.

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Retirement Contribution

RESERVE FOR RETIREMENT

For employer retirement contributions to the State and Local Employees' Retirement System.

1,138,767	1,139,167
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No planned usage in 2022-23.

Reserve for Uncollected Taxes

For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.

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Single Other Reserve

RESERVE FOR RETIREMENT - TRS

Reserve for Retirement - TRS

711,000	961,000
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No planned usage in 2022-23.

**\* NYSED Reserve Guidance:**

[http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve\\_funds.pdf](http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf)

**OSC Reserve Guidance:** <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

**\*\*Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2022-23. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save	Reset	Save & Ready
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