

**MINUTES OF  
BOARD OF EDUCATION MEETING  
June 21, 2022**

- HELD IN:** District Office
- MEMBERS PRESENT:** Tracy Allen-Waite, Charlene Favaro Amy Belair, and Dan Ashline-Beaudet
- MEMBERS ABSENT:** Norman Lewis, Jules LaPoint
- ALSO PRESENT:** Javier Perez, Danielle McAfee, Jessica Mitchell-Briehl, Tracy Manor, Brent Denis, Kathy Moore, and Michelle Pelkey.
- MEETING TO ORDER:** President Allen-Waite called the meeting to order at 5:30 p.m. President Waite then led the Pledge of Allegiance.
- PREVIOUS MINUTES:** Motion by Charlene Favaro, seconded by Amy Belair, to approve minutes of the June 21, 2022, Regular Board Meeting and Election.  
All in favor.
- SUPERINTENDENTS** Mr. Perez said there have been great celebrations happening and it has been nice to see families and communities enjoying these again. He also said the Athletic Banquet was great!
- INDIVIDUALS ADDRESS BOARD:** President Waite asked if there were any individuals wanting to address the Board. Our new Board Member, whose term beings July 1<sup>st</sup>, Michelle Pelkey was in attendance and said she was very excited to start!
- EXECUTIVE SESSION:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to go into executive session at 5:33 p.m. for discussing the employment for a particular person(s).  
All in favor.
- OPEN SESSION:** Motion by Dan Ashline-Beaudet, seconded by Charlene Favaro, to reconvene open session at 5:49 p.m.  
All in favor.
- RE-ORG MEETING:** Motion by Amy Belair, seconded by Charlene Favaro, to hold the annual Reorganization Meeting for the Saranac Central School District on Monday, July 11, 2022, at 5:30 p.m.  
All in favor.
- SUBSTITUTES:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance and the appointments are effective the first day of employment:
- |                   |              |
|-------------------|--------------|
| Dylan McAfee      | Non-Teaching |
| Daniel Munson     | Teaching     |
| Jeanette Woodruff | Teaching     |
- All in favor.
- ELEMENTARY SUM-MER SCHOOL:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the 2022 Saranac and Morrisonville Elementary Schools Summer Program as follows:
- 2-week Summer Program, effective July 18, 2022, through July 29, 2022 (Monday-Friday, 9:00-11:30 direct instruction, 11:30-12:15 preparation). The goal of the program is to provide instruction in the areas of ELA (reading) and Math for students who have been identified through the RTI process as needing additional support. The program will focus on basic skill instruction/reinforcement to strengthen the students' skill and foundation to better prepare them for the start of the next school year. The program will also include a Social Emotional Learning component to assist students who need assistance from the support of the School Counselor/Social Worker. Each grade level team has identified students from each building (students in total) who will benefit from this program.

Program Administrators:

Appoint Kathy Moore, and Connie Garman as co-administrators without additional compensation, for administrative services from July 18, 2022, through July 29, 2022.

Program Nurse (MES):

Appoint Sabrina Paine, Brenda Martin, and Tricia Amore with total hours not to exceed 25 hours at their respective contractual hourly rate.

Program Instructors (MES):

1. Appoint the following at their respective contractual hourly rate:

Jessica Phillips	Kelly Duffy-Coryer	Lindsay Oertel
Kristina Brown	Susan Titus	Stephanie Trombley
Whitney Denton	Kari Pearsall	Heather Tedford
Jeremy Patnode (one week)	Michelle Cutter (one week)	

Appoint the following at \$30 per hour.

Deborah Klooster	Terrie Fleming	Amy Pflanz
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Their total number of hours will not exceed 32.5 hours (each). Hours will include 45 minutes of preparation time each day.

Program Nurse (SES):

Appoint Emily Brown and Tricia Amore with total hours not to exceed 25 hours at their respective contractual hourly rate.

Program Instructors (SES):

2. Appoint the following at their respective contractual hourly rate:

Megan Breton	Kristen Flynn	Shana Kirk
Amber Liberty	Kayla Nason	Katharine Blair
Jaimie Marsden	Heidi Mather	Jacolyn Utzler
Jamie Ledwidth	JaniS Krug	Mark Burrell (1week)
Christyn Denial		

Appoint the following at \$30 per hour.

Katelyn Imhoff (1 Week)

Their total number of hours will not exceed 32.5 hours (each). will include 45 minutes of preparation time each day.

Transportation:

To authorize the use of District buses to provide transportation for the Middle/High School and Elementary School program not to exceed \$15,000.  
All in favor.

## MS/HS SUMMER SCHOOL:

Motion by Amy Belair, seconded by Charlene Favaro to approve the 2022 Middle and High School Summer Program as follows:

July 11 – July 28, 9 a.m.-1:50 p.m. – No classes on Friday (12 sessions total)

This summer, from July 11 to July 28, Monday through Thursday, we will be holding Summer School for MS/HS students. We will not be using the APEX program and teachers will lead the courses using feedback from previous years teachers and current curriculum standards to close the gaps. The subjects covered for all grades will be ELA, Math, Social Studies, and Science. We are looking to hire 1 teacher for each grade level/subject area. The HS may require 2 teachers in math/science. We are also looking for a program coordinator, nurse, and student aide support. Staff hours will be from 9 a.m.-2:00 a.m. and pay will be at the per diem rate with one prep and a 30-minute lunch included in that time frame.

Shannon Zagres, Tracy Manor, and Katie Francisco will rotate admin coverage.

Grades 6, 7, 8 ELA, SS, Math, Science Teachers (4 teachers total) – 4-5 hours per day (3 courses and 1 prep or 4 courses and 1 prep (if HS course is needed)).

Grades 9, 10, 11 ELA, SS, Math, Science Teachers (6 teachers total) – 4-5 hours per day (3 course and 1 prep or 4 courses and 1 prep).

Program Coordinator/Special Educator (MS/HS): Jennifer Lederman will coordinate summer programs, help cover maintenance and clerical work during the program, and be a liaison between school and home. Her total number of hours would not exceed 75 at her Contractual hourly rate

Transportation: To authorize the use of district buses to provide transportation for the MS/HS students.

MS Staff teaching- Appoint the following at their respective contractual hourly rate:

Nicole Liberty	Jim Ryan	Holly Smith
Sandra Wilkins	Kade Sewell	
Sub: Marie Williams		

HS Staff teaching- Appoint the following at their respective contractual hourly rate:

Amy Williams	John Roth	Danielle Squire
Jenn Lederman	Joan Siedel	Kristie Breyette
Sub: Katie Terry and Natasha Jones		

Nurse: (shared MS/HS) - Contractual hourly rate, not to exceed a total of 60 hours.

Nurse: Appoint the following at their respective contractual hourly rate:

Linda Tripp  
Sub: Bernadette Antonucci and Tricia Amore

HS aide for studyhall/lunch - \$15 per hour at 5 hours per day, not to exceed 60 hours.

MS aide for studyhall/lunch – \$15 per hour at 5 hours per day (\$75 per day), not to exceed 60 hours.

HS Aides: Kim Miller and Kim Tamer

MS Aides: Carol Plumley and Tammy Cringle

All in favor.

**CO-CURRICULAR  
ADVISORS:**

Motion by Amy Belair, seconded by Charlene Favaro, to approve the following recommended appointments as co-curricular advisors for the 2022-2023 school year:

>Senior Class Advisors	K. Breyette/ J. Carter
>Junior Class Advisors	D. Squire/ J. Lederman
>Sophomore Class Advisors	C. Marino/ D. Lynch
>Freshmen Class Advisors	TBD
>AED Coordinator	C. Marino
>Art Advisor	G. Girard
>Builders Club Advisor	M. Germain
>Central Treasurer	H. Weightman
>College Admissions Testing Coord.	A. Rosenbaum
>Drama – Senior High	E. Harrington
>Drama – Middle School	A. Duquette
>English Dept. Chair	S. Webster
>Key Club Advisor	J. Seidel
>Library Club	S. Rock
>Math Dept. Chair	R. Cross
>Model United Nations Advisor	G. Claus
>Multicultural Club Advisors	T. Figoni / B. LePage/ T. Montanaro
>Musical Advisor	E. Harrington
>Musical Pit Orchestra	TBD
>Musical Assistant	R. Shuman (60%)/ G. Claus (40%)
>National Honor Society	C. Marino
>National Junior Honor Society	K. Remillard/A. Carter
>Outdoor Club Advisor	J. Seidel
>SADD Club Advisors	K. Brown
>Science Dept. Chair	R. Shuman
>Social Studies Dept. Chair	C. Coryer
>Special Ed. Dept. Chair	J. Lederman

All in Favor.

>Student Council – Middle School	A. Reil
>Student Council—High School	TBD
>School Calendar	K. DeLutis
>Technology Leader- HS	W. Kneussle
>Technology Leader- MS	R. Shuman
>Technology Leader- SES	L. Layhee
>Technology Leader-MES	K. Parrotte
>Yearbook Advisor	K. DeLutis
>Yearbook Advisor – SES	K. Imhoff
>Yearbook Advisor – MES	B. Bowen / M. Breyette
>Yearbook Advisor – MS	J. Drucker

All in favor.

**CSE RECOMMEN-  
DATIONS:**

Motion by Amy Belair, seconded by Charlene Favaro, to approve the CSE Recommendations of:  
May 9, 2022, June 1-2, 7-10, 14-15, 2022.  
All in favor.

**PALS PROGRAM:**

Motion by Amy Belair, seconded by Charlene Favaro, to approve the PALS After School Program at Saranac Elementary School and Morrisonville Elementary School for the 2022-2023 school year.  
All in favor.

**NON-RESIDENT  
STUDENTS:**

Motion by Amy Belair, seconded by Charlene Favaro, to allow the following non-resident students to attend the Saranac Central School District as non-tuition and tuition paying students for the 2022-2023 school year:

Student:Grade:

A	11
B	11
C	7
D	7
E	10
F	7
G	5
H	5
I	5
J	2
K	5
L	6
M	2
N	10
O	7
P	4
Q	3
R	3
S	2
T	8
U	5
V	3
W	9
X	4
Y	2
Z	9
AA	10
AB	10
AC	K

All in favor.

**SUMMER BUS  
DRIVERS/MONITORS:**

Motion by Amy Belair, seconded by Charlene Favaro, to appoint the following individuals for the 2022 CVES Summer School Program and/or the 2022 Saranac Central School District Summer School Program, at a rate of pay per contract agreement:

Bus Drivers: Timothy Bishop, Stephen Brown, Lissa Daniels, Lisa Dumais,  
Jeffrey Gadway and Michael Peryea.

Bus Monitors: Gary Passion & Veronica Vann  
Sub Bus Driver: Jennifer Argenteri  
All in favor.

**REESTABLISH RESERVE FUND:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the following:

Whereas, On April 25, 2019, the Board of Education of the Saranac Central School District by resolution establishes a Reserve for Retirement- Teachers' Retirement System (TRS) sub-fund to the Reserve for Retirement Fund pursuant to Section 6-r of the General Municipal Law; and

Now therefore, be it resolved, by the Board of Education of the Saranac Central School District to increase the Reserve for Retirement- TRS by \$237,000. The moneys contributed annually to this Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

All in favor.

**CHAMPLAIN VALLEY AGREEMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to authorize the Superintendent of Schools to enter into a contract with Champlain Valley Family Center for Drug Treatment and Youth Services, Inc. for 5 days of prevention services a week to the High School, Middle School, and Elementary buildings for the 2022-2023 school year in an amount not to exceed the total of \$24,000 for the school year.  
All in favor.

**CHANGE ORDERS:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the following change order:

Change Order #:	Company:	Amount:
SC-02	Luck Brothers Inc.	-\$27,562.63
EC-26	Weydman Electric, Inc	\$12,616.19
EC-27	Weydman Electric, Inc	\$1,864.50
EC-28	Weydman Electric, Inc	-\$1,526.64

All in favor.

**CSEA RESIGNATION:** Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Julie Fink from her Typist position effective June 30, 2022.  
All in favor.

**CSEA RESIGNATION:** Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Angela Medley from her Teacher Aide/ Student Aide position effective June 23, 2022.  
All in favor.

**MEMORANDUM OF AGREEMENT CSEA:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the following:  
BE IT RESOLVED that the Board of Education hereby approves the Memorandum of Agreement with the Saranac CSD CSEA UNIT 6464 Clinton County Municipal and School District Employees LOCAL 810 dated May 26, 2022, extending the parties' Collective Bargaining Agreement from July 1, 2021, through June 30, 2025.  
All in favor.

**CSEA APPOINTMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Crystal Wilson to the position of School Bus Monitor retroactive to June 9, 2022, with hours not to exceed 3.5 per day, at an hourly rate of \$14.16, Step 1 of the current salary schedule, with a 52-week probationary period.  
All in favor.

**FEINERMAN AGREEMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to allow the Superintendent of Schools to enter into a Feinerman Agreement with Jamie Havicon wherein waiving her rights to a probationary appointment to the position of Special Education Teacher and authorize the Superintendent of Schools to sign on their behalf.  
All in favor.

**SPORTS PERSONNEL:** Motion by Amy Belair, seconded by Charlene Favaro, to authorize the employment of the following individuals as sports event personnel for the 2021-2022 school year at rates that were established

at the July 6, 2021, Re-Organization Meeting. The Appointment of these individuals is effective the first day of employment:

Frank Trudeau	Suzanne Lashway	Chris DeAngelo	Heath Smith
Elija Parks	Tim Newell	Robert Knowles	Kayla Nason

All in favor.

**SPORTS PERSONNEL:** Board resolution to authorize the employment of the following individuals as sports event personnel for the 2022-2023 school year at rates that will be established at the July 11, 2022, Re-Organization Meeting. The Appointment of these individuals is effective the first day of employment:

Frank Trudeau	Suzanne Lashway	Chris DeAngelo	Heath Smith
Elija Parks	Tim Newell	Robert Knowles	Kayla Nason
Jody Eggleston	Julie Fink	Sue Faus	Andrea Bosworth
Jaclyn Carter	Elizabeth Bryar	Lee Gadway	Robert Butler
Linda Johnston	Dan Carter	Richard Bruce	Ed Liberty
Marie Denis	Kristie Breyette	Mary LaDuke	Katie Derocher
Amy Reil	Calvin Hamel		

All in favor

**COACHES:** Board resolution to appoint the following Coaches for the 2021-2022 school year contingent upon the successful completion of all coaching requirement:

>Calvin Hamel	-Boys Varsity Soccer Head Coach
>Travis Cayea	-Boys JV Soccer Head Coach
>Kade Sewell	-Modified Boys Soccer Head Coach
>Aaron Cross	-Boys Soccer Unpaid Volunteer
>Matt Medeiros	-Modified Cross Country head Coach
>Jim Medeiros	-Varsity Cross Country Head Coach
>Hollie Blanchard	-Varsity Cheering Head Coach
>Danielle Desrocher	-Cheering Unpaid Volunteer
>Heath Smith	-Modified Football Assistant Coach
>Nick Damiani	-Modified Football Head Coach
>Christopher DeAngelo	-JV Football Head Coach
>Ricky Reil	-JV Football Assistant Coach
>Jim Godfrey	-Football Unpaid Volunteer
>Sam Campbell	-Football Unpaid Volunteer
>Elija Parks	-Varsity Football Assistant Coach 1
>Jacob Garrow	-Varsity Football Assistant Coach 2
>Dylan Everleth	-Varsity Football Head Coach
>Kristen Flynn	-JV Girls Soccer Head Coach
>Jaki Carter	-Modified Girls Soccer Head Coach
>Renee Castine	-Girls Soccer Unpaid Volunteer
>Amber Liberty	-Varsity Girls Soccer Head Coach
>Rebecca Holzer	-JV Volleyball Head Coach
>Mary LaDuke	-Varsity Volleyball Head Co-Coach
>Kayla Nason	-Varsity Volleyball Head Co-Coach

All in favor.

**NYSUT APPOINTMENT:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Jamie Havicon to the position of Special Education Teacher, effective July 1, 2022, and ending June 30, 2023, at her current salary.  
All in favor.

**NYSUT RESIGNATION:** Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Katie Donohue, Elementary Education Teacher, effective June 30, 2022.  
All in favor.

**OBSOLETE ITEMS:** Board resolution to declare the following items as obsolete:

1. 2012-2018 Boys Soccer- 20 Red Jerseys and Red Shorts
2. 2012-2018 Boys Soccer- 20 White Jerseys and White Shorts

The dates shown represent the range of use.

**ADJOURNMENT:** Motion by Charlene Favaro, seconded by Amy Belair, to adjourn the meeting at 5:51 p.m.  
All in favor.

A handwritten signature in blue ink, reading "Amber L. Parrotte", written over a horizontal dashed line.

Amber L. Parrotte, District Clerk