

**MINUTES OF
BOARD OF EDUCATION MEETING
March 7, 2022**

- HELD IN:** District Office
- MEMBERS PRESENT:** Tracy Allen-Waite, Charlene Favaro, Amy Belair, Normal Lewis, Dan Ashline-Beaudet
- MEMBERS ABSENT:** Jules LaPoint
- ALSO PRESENT:** Javier Perez, Danielle McAfee, 6 students and 2 parents.
- MEETING TO ORDER:** President Allen-Waite called the meeting to order at 5:30 p.m. President Waite then led the Pledge of Allegiance.
- PREVIOUS MINUTES:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve minutes of the February 17, 2022, Board of Education Meeting.
All in favor.
- SUPERINTENDENTS REPORT:** Mr. Perez discussed he felt the district was heading in the right direction with masking being optional. Masks will be required only on days 6-10 of someone who has tested positive for Covid-19. The district has been showing low positives the past two weeks. Clinton County has also gone down to medium level of infection rate, from being at a high level.
- CVES BOARD MEMBER ELECTION:** President Allen-Waite discussed how our current CVES Board Member Lori Saunders was unsure about running for another term on the CVES Board. Lori has decided that she is in a much better place now and would love to run for the term if no one else wanted to. No one else wanted to, and board members said they were beyond happy with how well Lori Saunders does as a CVES Board Member. We will be nominating her at the March 28, 2022, Board of Education Meeting.
- 22-23 BUDGET PROPOSAL: (FIRST DRAFT)** Mr. Perez class sizes have been varying, and this year we had 138 Kindergarten students, which is a high amount, so that impacted next years budget. We are showing a low Pre-K enrollment thus far, which is grant funded. We are overall in a good standing. Mrs. McAfee described a few expenditures and Revenues. Overall, the Board seemed happy and trustworthy of the work Mrs. McAfee does with the budget as our Business Administrator. Draft #2 of the Budget will be discussed at the next Board Meeting, which will be held on March 28, 2022.
- DANNEMORA FREE LIBRARY:** Mr. Perez stated that the district received a letter from the Board for the Dannemora Free Library wanting to increase the taxpayers support from \$15,000, to \$20,000 for a total increase of \$5,000. Mr. Perez asked the Board their thoughts. They discussed that they did not agree with this \$5,000 increase for the taxpayers.
- INDIVIDUALS ADDRESS BOARD:** President Waite asked if there were any individuals wanting to address the Board. One student had a few questions about the increased amount the Dannemora Free Library was asking for, as well as Zoom rules for students. Mr. Perez answered their questions. No one else had a comment for the board.
- SCHEDULE OF CLAIMS:** Motion by Charlene Favaro, seconded by Amy Belair, to approve the Schedule of Claims:
Schedule of Claims:
- | | | |
|----|---|-----------------|
| 1. | General Fund- January 2022 Check #191910-192063 | \$ 1,214,565.98 |
| 2. | School Lunch- January 2022 Check #14338-14347 | \$ 25,036.64 |
| 3. | Special Aid- January 2022 Check #7649-7652 | \$ 9,925.28 |
| 4. | Capital Projects- January 2022 Check #2534-2538 | \$ 45,010.25 |
- All in favor.
- BUDGET TRANSFER REPORT:** Motion by Charlene Favaro, seconded by Amy Belair, to approve the Budget Transfer Report – February 1-28, 2022.
All in favor.
- BUDGET & REVENUE REPORT:** Motion by Charlene Favaro, seconded by Amy Belair, to approve the Budget & Revenue Report as of February 28, 2022.
All in favor.

SUBSTITUTES: Motion by Amy Belair, seconded by Charlene Favaro, to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance and the appointments are effective the first day of employment:

Sandra Martin Teaching
All in favor.

FUEL OIL BID AWARD: Motion by Amy Belair, seconded by Charlene Favaro, to award the bid to MX Petroleum for the fixed price of Fuel Oil for the 2022-2023 school year for delivery to the Bus Garage as follows:
MX Petroleum \$2.891
All in favor.

LEAVE OF ABSENCE: Motion by Amy Belair, seconded by Charlene Favaro, to grant Benjamin Perry a leave of absence from his Automotive Mechanic position effective March 15, 2022, for one (1) year or one month after the Civil Service test results for the Transportation Supervisor position, whichever is longer.
All in favor.

HEALTH CARE PROVIDER SERVICES 2022-2023: Motion by Amy Belair, seconded by Charlene Favaro, to authorize the Superintendent of Schools to enter into a contract with Lori Robinson, MS, RN, FNP-C for School Health Care Provider Services for the 2022-2023 school year at a fee not to exceed \$21,600.
All in favor.

IMPARTIAL HEARING OFFICE: WOLMAN Motion by Amy Belair, seconded by Charlene Favaro, to allow the Board of Education to enter into an agreement with Mindy G. Wolman for Impartial Hearing Officer Services at the rate of \$100 per hour for all pre-hearing, hearing, and post-hearing activities, as well as a \$500 rate for hearings that are cancelled with less than five (5) business days' notice. This also includes charges for any necessary disbursements.
All in favor.

CSEA RESIGNATION: Butchino Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Talya Butchino from her Teacher Aide/ Student Aide position, retroactive to February 28, 2022.
All in favor.

CSE RECOMMENDATIONS: Motion by Amy Belair, seconded by Charlene Favaro, to approve the CSE recommendations of February 1, 2022, February 8-11, 2022, February 14-17, 2022, and February 28, 2022.
All in favor.

CSEA RESIGNATION: Longe Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Brandon Longe from his Custodial Worker position retroactive to February 28, 2022.
All in favor.

CSEA RESIGNATION: Hemingway Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Jared Hemingway from his Custodial Worker position effective March 10, 2022.
All in favor.

LEAVE OF ABSENCE: Kalvaitis Motion by Amy Belair, seconded by Charlene Favaro, to grant Ashley Kalvaitis an unpaid leave of absence commencing on February 28, 2022, and ending on April 4, 2022.
All in favor.

BUDGET TRANSFER: Motion by Amy Belair, seconded by Charlene Favaro, to approve the following Budget Transfer To cover the cost of the Emergency Elevator Project:

From:	A9060-800-10-3000	Health Insurance – Capital	\$45,000
	A9060-800-30-2000	Health Insurance – Program	\$45,000
	A9060-800-70-2000	Health Insurance – Program	\$40,000
To:	A9950-900-10-3000	Transfer to Capital Fund	\$130,000

- CSEA RESIGNATION:** Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Alyson Rascoe from her Teacher Aide/Student Aide position retroactive to March 4, 2022. All in favor.
Rascoe
- CHAIRPERSON TO OPEN POLLS:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Amber Parrotte as Chairperson to open and close the polls for the May 17, 2022, Annual Budget Vote/ Election. All in favor.
Parrotte
- ASSITANT CLERKS:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint the following individuals to serve as Assistant Clerks and/or substitutes at the May 17, 2022, Annual Budget Vote and pay \$13.20 per hour or their current hourly wage:
Assistant Clerks: Olivia Allen
 Julie Cane
 Julie Nelson
 All in favor.
Substitute Assistant Clerks: Tracy Strack
 Holly Weightman
- COORDINATOR (ELECTION INSPECTOR):** Motion by Amy Belair, seconded by Charlene Favaro, to appoint Barbara Ducatte as the Coordinator (Election Inspector) for the May 17, 2022, Annual Budget Vote/Election and pay \$16.25 per hour. All in favor.
Ducatte
- COACHING APPOINTMENTS:** Motion by Amy Belair, seconded by Charlene Favaro, to appoint the following coaches for the 2021-2022 school year and contingent upon the successful completion of all coaching requirements.
 Michael Castine Assistant Track and Field Coach
 Andrew Cutaiair Unpaid Volunteer Track and Field Coach
 Calvin Hamel Varsity Golf Head Coach
 Gayle Happel Modified Softball Head Coach
 Robert Knowles Assistant Golf Coach
 Cory Liberty Unpaid Volunteer Softball Coach
 Laura Odell Unpaid Volunteer Softball Coach
 Elija Parks Assistant Tennis Coach/ Event Supervisor
 Hilary Rogers Unpaid Volunteer Softball Coach
 Patrick Ryan JV Softball Head Coach
 All in favor.
- CORRECTIVE ACTION PLAN:** Motion by Amy Belair, seconded by Charlene Favaro, to approve the updated Corrective Action Plan to the Annual 2020-2021 Audit. All in favor.
- CSEA RESIGNATION:** Motion by Amy Belair, seconded by Charlene Favaro, to accept a letter of resignation from Jason Maggy from his Custodial Worker/ Bus Driver position effective March 7, 2022. All in favor.
Maggy
- EXECUTIVE SESSION:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to go into Executive Session at 5:55 p.m. for the purpose of discussing the employment of a particular person(s). All in favor.
- OPEN SESSION:** Motion by Charlene Favaro, seconded by Amy Belair, to reconvene open session at 6:15 p.m. All in favor.
- ADJOURNMENT:** Motion by Charlene Favaro, seconded by Amy Belair, to adjourn the meeting at 6:16 p.m. All in favor.



 Amber L. Parrotte, District Clerk