

ADMISSION OF NON-RESIDENT STUDENTS

The Board of Education affirms that its primary responsibility is to provide the best possible educational opportunities for the children who are legal school district residents and who are of legal age to attend school. Upon annual application and acceptance, non-resident students may attend the schools of the Saranac Central School District on a tuition basis, unless an exception applies.

Application for non-resident admission must be submitted by May 30 each year, and students will be admitted for one year. Acceptance of any non-resident student requires the payment of tuition determined pursuant to this policy, if, and only if, in the judgment of the Superintendent of Schools, with respect to each non-resident student:

1. no increase in the size of the faculty, staff or program will be necessary to accommodate the student;
2. there is sufficient space to accommodate the non-resident student; and
3. the student is determined to be a student in good standing in his/her district of residence (i.e. is not on academic probation or otherwise subject to any out of school suspensions in the past school year or pending disciplinary action).
4. the admission of the non-resident student is and continues during the enrollment period to be in the best interest of the school district.
5. There are no past due payments for tuition.

In applying these non-resident student admission criteria, the District will not discriminate on the base of race, religion, national origin, sex, disability or any other protected status.

Non-resident students must attend the school building determined by the Superintendent of Schools, which building may change from year to year. It is understood that non-resident students will be considered first for purposes of determining student transfers.

Transportation of non-resident students from their homes shall be the responsibility of their parents and guardians. The District will provide transportation to and from in-District day care sites as long as such sites are on existing bus runs, there are seats available on the bus and no increase in staff is necessary to accommodate the student on the bus.

A. ADMISSION OF NON-RESIDENT STUDENTS

1. Provisions for Admission of Non-resident Employee Children

Children of employees who are not residents of the District may be permitted admission to attend the schools of the District for the entirety of the student's public education, without annual application provided the employee remains employed by the District.

- (a). In any program where enrollment is capped, and participation is determined by lot, non-resident children of employees will be placed at the end of any waiting list that exists. Priority for placement in such programs will be for District resident children.

B. EXCLUSION OF NON-RESIDENT STUDENTS

Non-resident students admitted to the District under this policy may be excluded from the schools of the District under any of the following circumstances:

1. A suspension from instruction by the District based on misconduct, may constitute a basis for the student's immediate dismissal as of the date of suspension; or
2. In the event he/she registers and attends another school without advance authorization from the Superintendent of Schools, the student will not be eligible for readmission to the schools of the District and shall be denied admission upon application; or
3. Tuition is not promptly paid.

C. TUITION EXEMPTIONS

The following students shall be exempted from paying tuition:

1. Admission of Future Residents

Children of households whose parent(s) or guardian(s) has signed a contract to buy a residence in the District may be enrolled during the semester in which they are contractually required to close on the purchase of the residence, or the contract provides for completion of the residence during the semester and the residence is under construction, respectively. However, the student may be excluded if (1) the residence is not purchased or completed; and (2) not inhabited by the student and his/her parent(s) or guardian(s) during said semester.

2. Twelfth Grade Resident Students

Resident students who are enrolled in grade 12 and move out of the District may complete their education at the District without paying tuition.

3. Foreign Students

Students who are residents of a foreign country may attend the district for one school year. (Note: Under federal law, a foreign student who attends a public secondary school under an F-1 visa must reimburse the school district for the full, unsubsidized per capita cost of providing education at the school during the student's attendance. See 8 USC Section 1184(m)(1)(B)(ii)).

4. Students of Employees

Students of permanent employees including contingent, permanent and provisional who are non-residents shall attend tuition free.

In the event an employee is laid off due to a reduction in force, the employees may request approval from the Board for their children to continue to attend the district during the

employee's separation from service. This nonresident eligibility will be rescinded if the reduced employee refuses a later offer of employment from the District.

Annually, the Superintendent will provide a list of all non-resident students for Board review and approval.

5. Former Residents

Families who move out of the Saranac District during the fourth marking period may complete that school year without paying tuition.

D. TUITION RATES AND PAYMENTS

Tuition will be set annually at the second March Board meeting, in accordance with State requirements. Tuition shall be paid in advance by one of the two following methods:

1. Full tuition payment paid by September 1st of the current school year; or
2. In two equal installments payable September 1st and January 15th of the current school year.

Non-resident students will not be permitted to attend the District if tuition payments are not timely made. However, an extension of forty-five (45) days for each scheduled installment may be granted for extenuating circumstances, determined solely by the Superintendent of Schools.

E. REDUCTION OF NON-RESIDENT STUDENT TUITION FOR TAXES PAID

Pursuant to subparagraph 2 of Section 3202 of the Education Law, there must be deducted from the tuition of a non-resident student, whose parent or guardian owns property in the District and pays a tax thereon for the support of the schools within the District, the amount of such tax.

F. RESIDENCY DETERMINATIONS

Determinations of residency shall be made in accordance with NYS Education Law and the Rules, Regulations, and Procedures established by the Commissioner of Education.

G. PRIOR POLICIES

This policy shall supersede any and all prior policies and amendments thereto.

Ref: Education Law Section 2040; 2045; 3202
8 NYCRR Part 174

Adoption date: March 5, 2013

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