

TOPEKA PUBLIC SCHOOLS	REGULATION NUMBER: 6150-4
SUBJECT: DUAL CREDIT	DATE OF ISSUE: 05/24/84 <hr/> REVISIONS: 02/11/85; 11/17/87 08/06/96; 05/07/21 <hr/> PREPARING OFFICE: INSTRUCTION AND LEARNING

I. PURPOSE:

To establish procedures for awarding dual credit to students who are enrolled in college courses while attending high school.

II. PERSONNEL AFFECTED:

- A. Building Administrators**
- B. All Certificated Personnel**
- C. Eligible High School Students**

III. PROCEDURES:

- A. Students wishing to take a college course shall make this request to the building principal the semester prior to enrollment in the course.**
- B. Students may enroll in a college course if that course is not offered at their attendance center or if the building principal grants an exception.**
- C. Dual credit may be approved by the building principal for college courses taken at an accredited institution. If dual credit is elected to be taken as credit/no credit, it is to be in accordance with all provisions in Administrative Regulation No. 6150-1. Grades earned in dual credit college courses can be used in the calculation of the student's high school grade point average.**
- D. One-half (.5) high school unit may be awarded for successful completion of at least a three-hour credit college course. A student wishing to earn more than 7.5 high school units through 15 college hours in one semester must obtain prior principal approval.**
- E. A committee established by the Assistant Superintendent of Teaching and Learning will review and approve the list of approved college courses and the awarding high school credits.**

05/24/84

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Topeka Public Schools