



USD 501 – OUT OF DISTRICT ENROLLMENT APPLICATION

(Residence is not within USD 501 Boundaries)

Parent/Guardian, please return this form to: DEMOGRAPHICS DEPARTMENT 624 SW 24 TH TOPEKA, KS 66611	Please complete form and return to the Demographics office, not the school.
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Student Name

Date of Birth

Parent/Guardian, please read and initial each statement below:

_____ I understand applications for out-of-district enrollment may be submitted anytime up until the first day of school and that admission will generally only be granted at the beginning of a school year.

_____ I understand that over-sized classes in some schools or grade levels may make it necessary to deny out-of- district enrollment.

_____ I understand that transportation will not be provided for out-of-district residents.

_____ I understand that out-of-district enrollment may be revoked by Topeka Public Schools at any time if attendance and/or behavior are unsatisfactory.

1. Bring copies of all recent grades/transcript and attendance records from your current school.
2. Bring copies of all discipline referrals from your current school. If there are NO discipline referrals, please have the school secretary, principal, or registrar complete this section:

I attest that there is no evidence of discipline referrals for this student at this time.

(initial) (print full name)

(job title)

(date)

Parent/Guardian Signature

Date

Out-of-District enrollment applications will be reviewed by the Demographics Department and the Special Education Department, if applicable. Parents/Guardians will be notified in writing of the approval or denial of the enrollment request. If approved, compliance with USD 501 Board Policies and Regulations is required. (See <http://www.topekapublicschools.net/policies-and-regulations-5/> for more information).