

**Student and Parent/Guardian Agreement
for Use of School-owned Computing Devices**

Student: _____ Grade Level: _____

Parent/Guardian: _____ Phone Number: _____

Date Issued: _____

Item Description	Serial /Tracking Number	Condition:
DEVICE: ASUS Chromebook with charger		NEW/GOOD
DEVICE: OTHER (specify)		NEW/GOOD
ACCESSORIES: (IF APPLICABLE)		NEW/GOOD
Carrying Case		NEW/GOOD
Other (specify)		NEW/GOOD

The above named school-owned computing device and any accessories listed are being loaned to me and are in good working order unless otherwise indicated. It is my responsibility to care for the school-owned computing device and ensure that it is retained in a safe environment. A \$15.00 (elementary) or \$25.00 (secondary) student computer usage fee is assessed on a yearly basis for use of the school-owned computing device and/or any loaner device assigned to me at school (hereinafter "loaner") if this device is malfunctioning or not otherwise available for my use. If there is a claim or loss the student and/or parent/guardian is responsible for the part amounts listed on Schedule A. If the loss or damage is not covered by insurance, Student or Parent/Guardian will be responsible for the full replacement cost of the school-owned computing device.

This school-owned computing device and any loaner or accessory is the property of Topeka Public Schools and is being loaned to the Student only for educational purposes during the life of the device. This agreement must be signed by the student and their parent/guardian to acknowledge that they have read, understand, and agree to comply with Topeka Schools Regulation No. 2830-3, "Use of School-owned Computing Devices" and Board Policy No. 2935, "Acceptable Use of Computers, Computer Networks, Internet, Electronic Mail, and other Online Services" and the accompanying regulations regarding use of the Internet and school-owned computing devices. By their signatures on this document, Student and Parent/Guardian agree the school-owned computing device is to be used for school purposes and in accordance with TPS computer use policies, regulations, rules and instruction.

Student acknowledges and agrees that Student's use of the school-owned computing device is a privilege, not a right, and Student acknowledges Student's responsibility to protect and safeguard the school-owned computing device or any loaner and to return the same in good condition and repair. Student further understands this property may not be defaced or destroyed in any way.

Student agrees to produce the school-owned computing device for physical inspection at routine intervals. Damage to the school-owned computing device or inappropriate material on it may result in the student losing the privilege to use this school-owned computing device.

The equipment will be returned to the school on a date determined by Topeka Public Schools, or sooner if the student is suspended or expelled from school, the Student leaves TPS, or the Student fails to

comply with the terms of this agreement or the TPS Acceptable Use Policy and accompanying regulations, or regulations governing the off-campus use of school-owned computing devices. If Student fails to return the school-owned computing device as provided by this agreement, TPS will presume Student intended to retain possession with a criminal intent.

Student and Parent/Guardian agree that in the event the computing device or any loaner or accessory is out of Student's possession for a period of 48 hours or Student believes the computer has been stolen, Student or Parent/Guardian will immediately notify a TPS administrator and file a report with the TPS Campus Police Department.

Student and Parent/Guardian agree to be responsible for the cost of replacement or repair of the school-owned computing device or any loaner or accessory for any loss not covered by insurance. In addition, Student and Parent/Guardian agree to indemnify TPS against any claim, suit or damage occurring during, or resulting from Student's possession or use of the school-owned computing device, including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to Student's use of the school-owned computing device.

Student

I have read and agree to comply with the rules and regulations of Topeka Public Schools governing the use of school-owned computing devices and the terms of this agreement. I understand my responsibilities as a student, I also understand I should have no expectation of privacy in my use of the device, and that violation of these policies may subject me to loss of the use of the school-owned computing device or other disciplinary consequences.

Printed Student Name

Student Signature

Date

Parent/Guardian

I have read and agree to comply with the rules and regulations of Topeka Public Schools governing the use of school-owned computing devices and the terms of this agreement. I understand my responsibilities as a parent/guardian and hereby consent to allow my child to use a school-owned computing device, subject to these rules and regulations. I understand that violation of these policies by me or my child may result in loss of the use of the school-owned computing device or other disciplinary consequences. I further understand that neither I nor my child has an expectation of privacy in the use of this school-owned computing device.

Printed Parent/Guardian Name

Parent/Guardian Signature

Date