

TOPEKA PUBLIC SCHOOLS	REGULATION NUMBER: 8300-3
SUBJECT: STUDENT HEARING SCREENING	DATE OF ISSUE: 06/18/80 <hr/> REVISIONS: 12/29/87; 02/21/97; 03/20/09; 07/12/19 <hr/> PREPARING OFFICE: NURSING SERVICES

I. PURPOSE:

To implement and establish responsibility for ensuring hearing screenings are completed in compliance with state law.

II. PERSONNEL AFFECTED:

- A. Building principals
- B. School nurses
- C. Pupils in kindergarten, first, second, fifth, eighth, and eleventh grades and all pupils new to Topeka Public Schools
- D. Audiologist

III. RESPONSIBILITY:

- A. The coordinator of nursing services is responsible for establishing and implementing the hearing screening program.
- B. School nurses must be certified by the Hearing Conservation Section of the Kansas Department of Health and Environment by attendance at a one day workshop every two years.

IV. PROCEDURE:

- A. The coordinator of nursing services is responsible for establishing the hearing screening schedule with building principals.
 - 1. The basic screening tests at the various schools will be done by school nurses assisted by the audiologist (from Special Services) working in close cooperation with the coordinator of nursing services.
 - 2. The audiologist will be responsible for the screening of pupils who are referred to the Special Services Hearing Center for further testing.
 - 3. All initial hearing screenings (first and second testing) should be completed by December 1.

STUDENT HEARING SCREENING (Continued)

4. The audiologist will prepare a report on pupils tested at the Special Services Hearing Center. The reports will include the disposition of each case and will be submitted to the referral source.
5. Audiometers and ancillary equipment shall be acquired and maintained by Special Services.
6. Procedure to follow in Nursing Services Manual.

B. Audiometric Technicians

To assure competency in the use of the calibrated audiometer, workshops and evaluation sessions of the technicians will be conducted by the Special Education Department, State Department of Education, and the Bureau of Maternal and Child Health and Environment. The competency review by the state specialists will take into consideration inservice workshops that they conduct and other formalized training on the part of individuals. Assessment of the audiometric technicians will be made at least once every two years. Certificates of competence will be awarded on a regular basis to those participants from local school districts and other agencies. Audiometric technicians will be classified as noncertified personnel.