



Adopted	May 26, 2008
Last Revised	March 2015
Review Date	March 2018

TRANSPORTATION OF STUDENTS

1. PURPOSE

The principle business of the corporation is the provision of safe, secure, on-time, cost effective transportation and related services to the students of the member boards.

Hastings and Prince Edward District School Board, Algonquin and Lakeshore Catholic District School Board and Limestone District School Board are equal members of Tri-Board Student Transportation Services Inc., a corporation incorporated under the laws of the Province of Ontario, subject to the *Ontario Corporations Act*.

The three members of Tri-Board Student Transportation Services Inc. have entered into a student transportation agreement to provide effective service in accordance with the *Education Act* and its regulations, the *Highway Traffic Act* and Ministry of Education guidelines.

The Tri-Board Transportation of Students policy and related procedures and guidelines of Tri-Board Student Transportation Inc. applies to each of the member boards and is administered by the Chief Executive Officer of Tri-Board Student Transportation Services Inc.

2. POLICY

Tri-Board Student Transportation Services Inc. may provide transportation to and from school for school programs for a student of member boards and may provide transportation services to other school boards and organizations in accordance with member board policy. It is the policy of the member boards to provide transportation in accordance with Ministry of Education guidelines and the *Highway Traffic Act*, subject to provisions of the *Education Act* and regulations.

3. TRANSPORTATION ELIGIBILITY

- 3.1 A student may be required to walk from his or her property entrance where the starting point of the walking distance shall be the point located on an assumed and maintained city, township or county road or on a provincial highway, of normal access to the residence of the student.
- 3.2 The Boards will endeavor to provide transportation for any elementary or secondary student who would otherwise be required to walk more than the following distances to the school in which he or she would normally be enrolled or to the nearest existing bus route to that school.

STUDENT WALKING DISTANCES

Grade Level	Distance To School	Distance To Bus Pick-up
Jr. Kindergarten to Grade 6	1.6 km	.8 km
Grade 7 & 8	3.2 km	.8 km
Grade 9 to 12	3.2 km	1.6 km

- 3.3 In built up areas or in rural areas where a bus stop would be required on a hill, curve or any other location that would be a hazardous area, students will be required to walk to a reasonable collection point. It is the responsibility of Tri-Board Student Transportation Services Inc. to establish where these pick up points might be.
- 3.4 It is expected that the length of time that students would spend riding the bus from their home or pick up point to the school in which attendance area they reside, would not be longer than one hour. However, there may be exceptions should students opt to attend a school outside of their regular attendance area or if there is no school in the immediate area and students must travel to the nearest school facility or if the attendance area is a significant geographic area. In taking the above exceptions into consideration, it would be expected that a student would not be required to spend more than 90 minutes on a bus to attend these schools.
- 3.5 The parent/guardian is responsible to see that their children arrive at their pick up point safely and punctually. The parent/guardian is also responsible for their children going to, coming from and waiting at the bus stop.

Legal References:

- *Education Act, Part II—School Attendance; section 181 Agreements with Other Boards; section 190 Transportation of Pupils*
- *Highway Traffic Act*
- Ontario Regulation 298—Operation of Schools: section 23 Requirements for Pupils on Buses

Board References:

- Administrative Procedure 155 - Shut Down of Building/School
- Administrative Procedure 145- District Code of conduct – School Codes of Conduct
- Administrative Procedure 378 - Student Discipline, Bullying Prevention and Intervention
- Administrative Procedure 590- Transportation of Students