

MINUTES - January 21, 2016

LOS GATOS – SARATOGA UNION HIGH SCHOOL DISTRICT

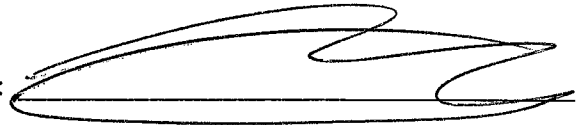
MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

Call to Order	The CBOC was called to order by Chairperson, Ms. Shirley Cantu at 4:00 p.m.
Roll Call	<p>Ms. Cantu conducted the following roll call:</p> <p>Committee Members Present:</p> <ul style="list-style-type: none">• Mr. Bob France• Mr. Rick Tinsley• Ms. Kristin Gagnola• Ms. Cathie Thermond• Ms. Shirley Cantu• Ms. Jill Van Hoesen• Mr. Mark Von Kaenel• Ms. Cynthia James• <p>Committee Members Absent:</p> <ul style="list-style-type: none">• Ms. Michele van Zuiden <p>A Quorum was established.</p> <p>LGSUHSD Staff Present:</p> <ul style="list-style-type: none">• Ms. Jane Marashian• Mr. Greg Medici• Mr. Bob Mistele
Introductions	Ms. van Zuiden was announced as the newest member of the CBOC
Approval of Agenda	<p>Motion 1/16-1: By Ms. Van Hoesen seconded by Ms. Thermond to approve the Agenda</p> <p>Motion Passed: 8-0</p>
Public Comment	There was no public comment.
Information Items	
1. Measure E Update	<p>Mr. Medici summarized Measure E budget/expenditure reporting; noted that Bond Counsel, David Casnocha provided language to be included in the Annual Report that indicates expenditures align with the ballot language of Measure E. Mr. Medici described how the expenditure print out was used by the auditors to determine that expenditures meet the requirements of Measure E.</p> <p>Mr. France asked if there is a way to find out what is included in each line item. Mr. Medici noted this can be provided upon request. Mr. Mistele asked if this is possible</p>

	<p>for members of the committee. Mr. Medici noted it can be made available. For example, a budget report line item for “Specialty consultants” could include testing; Legal and advertising could include required notices and outreach.</p> <p>Ms. Cantu clarified desired reporting formats for future meetings; requested that items are distributed prior to meetings.</p> <p>There are no more completed projects since the last meeting. However, we are working through DSA and are close to completing that process on major upcoming projects, i.e., classroom wing at LGHS and music buildings at both sites. These projects will total approximately \$55M of the bond.</p> <p>There is current community dialogue about recent CEQA notices. We are currently working with consultants to incorporate input and determine next steps. Mr. Medici noted we are in compliance with legal requirements but we want to be good neighbors to ameliorate impact at LGHS. We are bringing an item to the board to propose contributing to a Town traffic study regarding traffic. Ms. Cantu reported regarding a recent town meeting; noting limits to what the district can do; that the town needs to address traffic/parking issues. She noted that, residents are supportive of building educational facilities to house student growth. As a district, we are looking to add parking spaces; we are currently facing a current reduction of 40/50 spaces but ultimately anticipate a reduction of less than ten, when we redesign space. The relocation of the Maintenance yard could result in an additional 60 spaces. However, it is still not enough to absorb the students who park on neighboring streets. A multi-story parking structure is not in the budget or language of the Bond. There are discussions about using local lots and providing a shuttle. We are continuing to meet with neighbors to discuss concerns.</p> <p>The committee discussed how to better share information about project/budget reporting.</p> <p>Clarified how technology is considered part of “facilities,” i.e., Our bond was sold in way that, when it’s paid off, the initial repayment will be \$4m tech endowment – it’s tied into the lifecycle of equipment/ technology. Measure E requirements are reflected in the 75 word ballot statement.</p>
<p>Action Items</p>	
<p>1. Approval of Minutes</p>	<p>Motion 1/16-2: By Ms. Thermond, seconded by Mr. Tinsley, to approve the Minutes of November 10, 2015</p> <p>Motion Passed: 8-0</p>
<p>2. Identification of Sub-Committee Members</p>	<p>Mr. Tinsley suggested aligning the language of the “Conclusion” with the language of the Measure E resolution and ballot. As a result, said language was amended to read:</p> <p>“The Citizens’ Bond Oversight Committee finds that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; that after review of all Measure E revenues and expenditures, the committee concludes</p>

	<p>that all fund were used for school facilities as set forth in the language of Measure E and that no money was used for teacher and administrators salaries.”</p> <p>Ms. Cantu will present the report.</p> <p>Motion 1/16-3: By Ms. Van Hoesen, seconded by Ms. James to approve the draft Annual Report to the Board of Trustees (to be presented on March 8th) as amended.</p> <p>Motion Passed: 8-0</p>
3. Identification of Next Meeting Date	The next meeting will be May 10 th at 3:30 p.m. Additional meetings will be scheduled for September and November 2016
Adjournment	The meeting was adjourned at 4:50 p.m.

Respectfully submitted, Mark Von Kaenel (Committee Secretary):



Approved and ordered into proceedings of the District
 On May 17, 2016, Shirley Cantu (Chairperson):

