

MINUTES – March 6, 2017

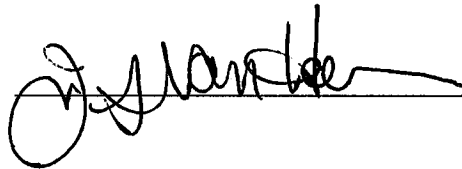
LOS GATOS – SARATOGA UNION HIGH SCHOOL DISTRICT

MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

Call to Order	The CBOC was called to order by Chairperson, Mr. Rick Tinsley at 3:30 p.m.
Roll Call	<p>Mr. Tinsley conducted the following roll call: Committee Members Present:</p> <ul style="list-style-type: none">• Ms. Shirley Cantu• Mr. Tim DuClos• Mr. Rick Tinsley• Ms. Michele van Zuiden• Ms. Parul Samdarshi• Ms. Denise Ramon Herrera• Mr. Mike Buncic• Mr. Victor Zhang (via conference call) <p>Committee Members Absent:</p> <ul style="list-style-type: none">• Ms. Cynthia James• Ms. Jill Van Hoesen <p>A Quorum was established.</p> <p>LGSUHSD Staff/Project Management Present:</p> <ul style="list-style-type: none">• Ms. Jane Marashian• Mr. Greg Medici
Approval of Agenda	<p>Motion 1/17-1: By Ms. Cantu seconded by Ms. Ramon Herrera to approve the Agenda</p> <p>Motion Passed: 8-0</p>
Public Comment	There was no public comment.
Information Items	
Measure E Project Update/Expenditure Report	<p>Mr. Medici shared the board-adopted reporting format, including budget and project status; noted that the lowest, qualifying bid for the LGHS new classroom/music wing, awarded to Flint Construction, was \$2,000,000 more than budgeted – and that value engineering is underway to reduce costs.</p> <p>Ms. Cantu asked about the planned Theater project – this is work not accomplished during the last bond; Mr. Medici noted there may also be some donations forthcoming to accomplish some of this work.</p> <p>Mr. Buncic asked about public access to facilities/fields; Mr. Medici noted that our facilities are open to the public, per the Civic Center Act, but subject to facility use</p>

	<p>policies and fee structures (currently under review by the district and Board of Trustees).</p> <p>Ms. Samdarshi asked about next projects at LGHS; these are the music/classroom wing, per Mr. Medici. The costs currently reported for these projects are soft costs, e.g., CEQA and architect fees.</p> <p>Mr. Tinsley confirmed there has been no expenditure for property acquisition; Mr. Medici noted the \$1,400,000 is being held as a placeholder to potentially purchase sections of property that might yield parking.</p> <p>Ms. Samdarshi asked about timelines for remaining projects: Mr. Medici noted the windows for major construction would be the next two summers; that other work, including renovations, could be accomplished during the school year, with final completion of projects estimated to be fall 2019.</p>
Change Order Update	Mr. Medici noted change orders are being reviewed as part of the board approved process.
Action Items	
Approval of Minutes	<p>Motion 1/17-2: By Ms. Cantu, seconded by Ms. van Zuiden to approve the Minutes of November 9, 2016</p> <p>Motion Passed: 8-0</p>
Approval of Annual Report	<p>Motion 1/17-3: By Ms. van Zuiden, seconded by Mr. Buncic to approve the draft Annual Report</p> <p>Motion Passed: 8-0</p> <p>Thank you to sub-committee for their work on this report.</p>
Adjournment	The meeting was adjourned at 4:10 p.m.

Respectfully submitted, Jill Van Hoesen (Clerk):



Approved and ordered into proceedings of the District
On May 3, 2017, Rick Tinsley (Chairperson):

