

MINUTES – May 3, 2017

LOS GATOS – SARATOGA UNION HIGH SCHOOL DISTRICT

MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

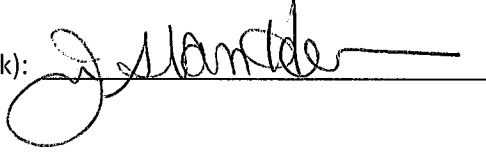
Call to Order	The CBOC was called to order by Chairperson, Mr. Rick Tinsley at 3:30 p.m.
Roll Call	<p>Mr. Tinsley conducted the following roll call: Committee Members Present:</p> <ul style="list-style-type: none">• Ms. Shirley Cantu• Mr. Tim DuClos• Mr. Rick Tinsley• Ms. Michele van Zuiden• Ms. Parul Samdarshi• Ms. Denise Ramon Herrera• Mr. Mike Buncic• Mr. Victor Zhang• Ms. Cynthia James• Ms. Jill Van Hoesen <p>A Quorum was established.</p> <p>LGSUHSD Staff Present:</p> <ul style="list-style-type: none">• Mr. Philip English• Ms. Jane Marashian• Mr. Bob Mistele
Approval of Agenda	<p>Motion 2/17-1: By Ms. Ramon Herrera seconded by Mr. Buncic to approve the Agenda</p> <p>Motion Passed: 10-0</p>
Public Comment	There was no public comment.
Information Items	
Measure E Project Update	<p>Mr. English reported that the SHS Music building is on target to open in time for the coming school year. Challenges include a backlog at DSA (Division of State Architect), so far, delaying the LGHS building projects by four months; a saturated construction market which has shrunk the labor pool and increased prices (expect this to even out by the end of 2018 as major technology industry construction is completed).</p> <p>We will be working with stakeholder groups to reprioritize later projects in the event we continue to see cost overruns; any changes to the priority listing will be reviewed by the Board. Priorities will take into consideration student health and safety.</p> <p>Parking at LGHS continues to be a challenge but, ultimately, parking spaces will be fully returned to students in fall 2018. We are working with the Town of Los Gatos</p>

	<p>on streetscape for Pleasant Avenue and ensuring student safety. No multi-story is planned using current bond revenues although the Town is considering the concept. Based on discussions with the district and input from students, the Town is no longer planning to expand Olive Zones, which would have added to the parking issues near campus. We have created parking spots near Maintenance and lower fields. Discussions are still possible with the Town regarding the purchase of the Venue which could potentially also provide more parking. On campus parking spaces are now only allocated for seniors/not for juniors.</p> <p>The board receives regular updates regarding projects and budget during the design phase and if cost overruns begin occurring.</p> <p>The change to the Drama/Stagecraft/Cafeteria project budget was based on discussions with stakeholders during which they indicated less need to expand the cafeteria, allowing Drama to stay in their current location, with additional storage and stagecraft space. Drama also benefited from the additional funding transferred to the music building. Cafeteria modernization/upgrades focused on AC, AV and acoustic issues, i.e., reducing the sound level in the cafeteria. In the Black Box theater, the AC is complete and sound/lighting upgrades underway.</p>
Expenditure Report	<p>Mr. English presented an update regarding expenditures to date. Contingencies are allocated at the program level; amount has been increased since the initial 2014 budget. When allocating a contingency amount for a modernization project, we allocate more since we can't always know what we're dealing with, e.g., inside a wall. With new construction, we have a better awareness of what will be involved. Ultimately, if a contingency budget needs to be increased, the board will make the decision.</p> <p>Issuance expense came in under budget and continues to track well. Program expenses will slow down since we're managing more of the project work in house, with the hiring of the new Director/Capital Projects.</p> <p>Ultimately, Tech Bond spending will be equal at both sites – \$2M/site. To date, however, more has been spent at SHS. During the last Bond implementation, less infrastructure was taken care of at SHS – so this is an opportunity to take care of these needs.</p>
Summer Projects	<p>This summer's primary focus will be completing the SHS Music building, making significant progress on the LGHS Classroom/Music wing, and working on the SHS 800/900 wings and administration building.</p>
Action Items	
Approval of Minutes	<p>Motion 2/17-2: By Ms. Cantu, seconded by Ms. van Zuiden to approve the Minutes of March 6 , 2017</p> <p>Motion Passed: 10-0</p>
Identification of Next Meeting Date	<p>Ms. Marashian will work to identify a date in August 2017.</p>

Adjournment

The meeting was adjourned at 4:03 p.m. and members of the CBOC toured the SHS Music facility.

Respectfully submitted, Jill Van Hoesen (Clerk):

A handwritten signature in cursive script, appearing to read "Jill Van Hoesen", written over a horizontal line.

Approved and ordered into proceedings of the District
On September 5, 2017, Rick Tinsley (Chairperson):

A handwritten signature in cursive script, appearing to read "Rick Tinsley", written over a horizontal line.

