

**2017 Annual Report of the  
Los Gatos-Saratoga Union High School District  
Independent Citizens' Bond Oversight CBOC**

On June 3, 2014, the Los Gatos – Saratoga Union High School District’s (LGSUHSD) voters approved Measure E authorizing the issuance of general construction bonds for delineated projects pursuant to the requirements of State Proposition 39. In further accountability compliance with Proposition 39 the Board of Trustees of Trustees established the Independent Citizens’ Bond Oversight Committee (CBOC). The duties of the CBOC include informing the public, reviewing expenditures and completing an Annual Report. The Annual Report must include a statement indicating whether the District is in compliance with Measure E language and contain a summary of the CBOC’s proceedings and activities for the preceding year.

The by-laws of the CBOC call for the selection of a minimum of seven members, representing specific categories. The following members of the 2016 CBOC had been appointed by the Board of Trustees on November 1, 2016 for a two-year term:

- Mr. Rick Tinsley
- Mr. Victor Zhang
- Ms. Parul Samdarshi
- Ms. Cynthia James
- Ms. Denise Ramon Herrera
- Mr. Tim DuClos
- Ms. Shirley Cantu
- Ms. Jill Van Hoesen
- Mr. Mike Buncic

Ms. van Zuiden was reappointed by the Board of Trustees on October 24, 2017 to serve her second two-year term, resulting in the following current membership roster.

<b>Parent of a Child</b>	<b>Parent of a Child AND Active in Assoc</b>	<b>Business Org.</b>	<b>Senior Citizens Org.</b>	<b>Tax Payers Org.</b>	<b>At Large Commtty Member</b>
Rick Tinsley	Parul Samdarshi	Denise Ramon Herrera	Tim DuClos	Shirley Cantu	Jill Van Hoesen
Victor Zhang	Cynthia James				Mike Buncic
					Michele van Zuiden

## **Proceedings and Activities:**

Since the March 14, 2017 presentation of the CBOC Annual Report, the CBOC has met three times as a full committee; in addition, the sub-committee met to draft this Annual Report on December 11, 2017.

At the May 3, 2017 meeting, the CBOC discussed parking issues at Los Gatos High School (LGHS) and the discussions with the Town of Los Gatos around this issue. They also discussed the planned completion of the Saratoga High School (SHS) music building in time for the beginning of the 2017-2018 school year and the corresponding cafeteria/theater upgrades. Delays to the classroom wing/new music building at LGHS were discussed. In addition, the expenditure report indicated a reduction in project issuance costs, i.e., a savings for the district; an increase in contingency budgets; and an equal allocation of Tech Bond monies by site.

At the September 5, 2017 meeting, the CBOC learned that the LGHS lower-fields projects and the SHS music building were completed in time for the opening of school as planned. Members of the CBOC are invited to the music building ribbon-cutting ceremony, to be held on September 12, 2017. Plans by the Town of Los Gatos to implement an Olive Zone on High School Court were shared. The school and district are working with the Town to create options whereby staff can utilize this parking. The CBOC learned about limits on use of fields, developed in response to community California Environmental Quality Act (CEQA) action. A discussion regarding cost overruns on existing projects included the fact that initially presented costs were based on the Master Plan and NOT on actual bids. Mr. English also noted that there will be discussions about reprioritizing projects not yet planned, in light of budget overruns. It was also noted that information about an open seat on the CBOC has been posted to the local newspapers and district website. The use of bond funds for chromebooks was discussed.

At the November 9, 2017 meeting, in response to questions from a community member, Mr. English shared information, explaining how the use of bond funds for chromebooks is appropriate, based on the language of the bond. The four-year schedule to repay the Tech Bond further reinforces and legitimizes this use of bond funds. Officers for the CBOC and members to serve on the subcommittee charged with drafting the 2017 CBOC Annual Report were named. The CBOC also toured projects underway at LGHS.

At the December 11, 2017 meeting of the Annual Report subcommittee two members attended in person: Ms. Ramon Herrera and Ms. van Zuiden. Mr. Buncic contributed via email. A draft report was reviewed, discussed, modified and approved for submission to the full committee at its next meeting.

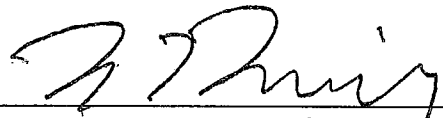
At the February 6, 2018 meeting, the draft Annual Report was approved by the members of the CBOC for submission to the Board of Trustees of Trustees on February 13, 2018.

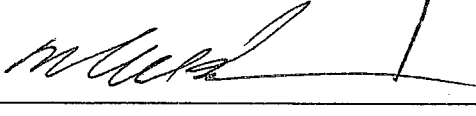
**Comments:** The Chair would like to thank all of the CBOC members for their time and interest in serving on the CBOC. The voters can be assured that all CBOC members take their role seriously. The Chair would also like to thank the District for their willingness to provide the CBOC with the necessary information essential for our duties to be responsibly discharged. The information provided to date promises the necessary transparency deserved by the voters.

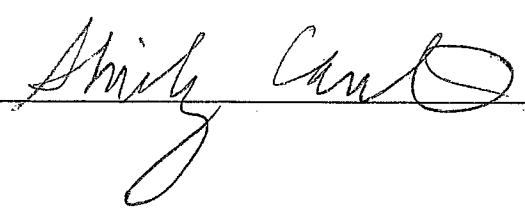
**Conclusion:**

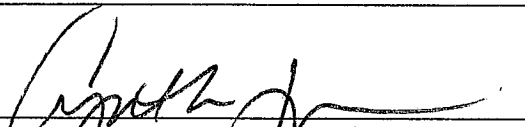
- The CBOC finds that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; that after review of all Measure E revenues and expenditures, the CBOC concludes that all funds were used for school facilities as set forth in the language of Measure E and that no money was used for teacher and administrator salaries.
- At the December 12, 2017 meeting of the Board of Trustees of Trustees, LGSUHSD, Vavrinek, Trine, Day and Co. presented the Annual Audit Report. This audit, conducted per the requirements of Proposition 39, included an audit of Measure E expenditures – they reported a clean audit with no findings.

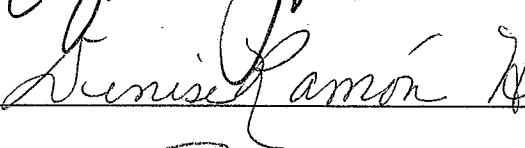
Respectfully Submitted by the Membership of the CBOC - February 13, 2018:

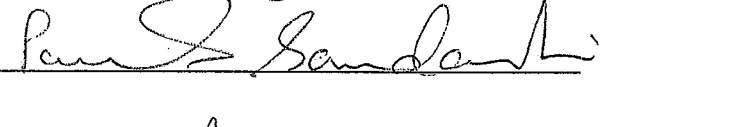
Rick Tinsley: 

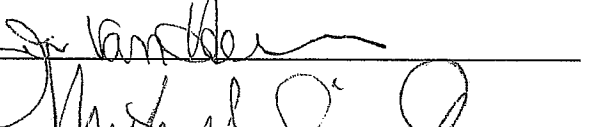
Mike Buncic: 

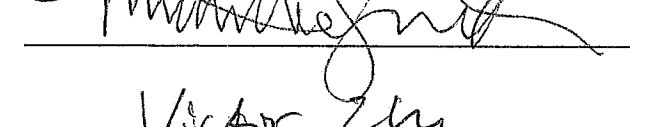
Shirley Cantu: 

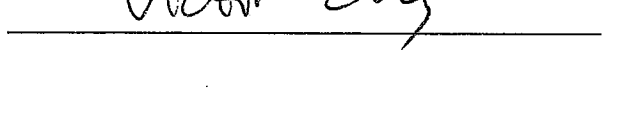
Tim DuClos: 

Cynthia James: 

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