

**LOS GATOS – SARATOGA UNION HIGH SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)**

November 9, 2017

20 High School Court, Los Gatos, CA 95030

Call to Order – 3:30 p.m.

Roll Call – Establishment of a Quorum:

- Mr. Rick Tinsley
- Ms. Shirley Cantu
- Ms. Michele van Zuiden
- Ms. Jill Van Hoesen
- Ms. Denise Ramon Herrera
- Mr. Mike Buncic
- Mr. Tim Duclos
- Ms. Parul Samdarshi

District Staff Attending:

- Mr. Philip English - Director of Facilities
- Ms. Jane Marashian - Superintendent's Office

Approval of the Agenda

Motion 2/17-1: By Ms. Cantu, seconded by Ms. Ramon Herrera to approve the Agenda

Motion Passed: 7-0

Public Comment

Mr. Darrell Miller spoke regarding the use of technology specific bond funds; shared the Tech Bond committee input/recommendations; shared information about the responsibilities of the CBOC.

Information Items

**Measure E Update/
Expenditure Report**

Mr. English provided an update regarding bond projects and costs to date.

Ms. Samdarshi noted SHS technology purchases for the classroom, including those on carts; noted more carts are available at LGHS. Ms. van Zuiden noted that tech purchases are part of 21st century learning environments; some are flipped classrooms.

Ms. van Zuiden noted some residual expenditures for projects she believed had been completed and asked if those projects, including expenditures, would be closed out by March? Mr. English noted plans to complete the LGHS classroom and music buildings; and then plans to move ahead to redesign the current music space for use by drama/theater, including a new blackbox theater. Mr. English further noted the classroom building is running behind by two weeks; the music building is on time; cited underground issues and rooftop load-bearing issues resulting in a change order of \$40,000.

Ms. Cantu noted a change in the bidding climate, asking if it will impact the district on current projects? Mr. English noted most components of existing projects have been contracted, with the exception of the AV package; noted using lessons from the SHS building project to control costs; noted classroom technology being

	<p>paid from project budget; noted Tech Bond funds used for more campus-wide needs.</p> <p>Mr. English noted the scope/cost of the SHS M wing has been reduced from \$2.5 million to \$500,000 since the flexible furniture arrangements and renovation of the original high-ceilinged music room effectively address identified program needs.</p> <p>Ms. van Zuiden asked about roofing needs/plans. Mr. English noted roofing needs will be incorporated into projects in design.</p> <p>Ms. Samdarshi noted students want bathroom upgrades. Ms. van Zuiden asked about additional water fountains to reduce the need for plastic water bottles. Mr. English noted there have been additional ones installed, both as the result of some donations and also part of new building designs.</p> <p>Mr. English noted that, since current buildings have gone over original Plan projections, site teams will be working to reprioritize remaining listed projects; may redefine renovation for classrooms.</p>
Action Items	
Approval of Minutes	<p>Motion 2/17-2: By Ms. Cantu, seconded by Ms. van Zuiden to approve the Minutes, September 5, 2017</p> <p>Motion Passed: 7-0</p>
Appointment of CBOC Chairperson	<p>Motion 2/17-3-: By Ms. Ramon Herrera, seconded by Mr. Buncic to appoint Ms. Van Zuiden CBOC Chairperson, 2017-18</p> <p>Motion Passed: 7-0</p>
Appointment of CBOC Vice Chairperson	<p>Motion 2/17-4-: By Ms. Ramon Herrera, seconded by Ms. Van Hoesen to appoint Ms. Cantu CBOC Vice Chairperson, 2017-18</p> <p>Motion Passed: 7-0</p>
Appointment of CBOC Clerk	<p>Motion 2/17-5-: By Ms. van Zuiden, seconded by Ms. Ramon Herrera to appoint Ms. Van Hoesen CBOC Clerk, 2017-18</p> <p>Motion Passed: 7-0</p>
Appointment of Annual Report Sub-Committee Members	<p>Motion 2/17-6-: By Ms. van Zuiden, seconded by Ms. Cantu to appoint Ms. Ramon Herrera, Mr. Buncic and Ms. van Zuiden to serve on the Annual Report Subcommittee, 2017-18</p> <p>Motion Passed: 7-0</p>
Facilities Tour	<p>At 4:10 the formal meeting was adjourned and Mr. English led a tour of recent and current Measure E projects at LGHS.</p>
Adjournment	<p>The meeting was adjourned at 5:00 p.m.</p>